

MONTHLY PERFORMANCE REPORT

October 2017

Contents

Section 1 Pages 1 - 8

2017-18 Exceptions – Current Month’s Performance

Current Month’s performance information for indicators rated Red or Amber and highlighted Green indicators with commentary.
(Green PIs)

October’s green PIs with a comment are:

- CP 4.3 – Council Tax
- CP 4.4 – Non-Domestic Rates
- CP 2.1 – Reported missed collections
- CP 2.2 – Cleanliness: Litter
- CP 3.7 - Public Health Responsibility Deal
- CP 4.8 – Current Rent Arrears

Section 2 Pages 9 - 12

2017-18 Corporate Performance Indicators

Performance Information for all Corporate Priority Indicators

Section 3 Pages 13 - 26

Detail of Indicators Rated Red or Amber

Performance detail for indicators rated Red or Amber

Section 4 Pages 27 - 31

Partnership Indicators

Health Wellbeing Indicators
Local Economy Indicators
Community Safety Indicators

Section 5 Pages 33 - 66

Budget Management Statements Budget monitor and forecast by Portfolio

Section 6 Pages 67 - 81







Capital Expenditure Summary of Capital Expenditure

Version: **V1.0**

Published by the Policy, Engagement & Communication Team

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Key to Columns and symbols used in report

Column Heading	Description
Minimise or Maximise	Indicates whether higher or lower number is better: Minimise = lower is better, maximise = higher is better
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2017/18	Annual target for 2017/18
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance is on track to achieve the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2018)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is better than the same month last year</p> <p> = Latest Month's performance is worse than the same month last year</p> <p> = Data not available for current or previous year</p>

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Section 1: 2017-2018 Exceptions - Current Month Performance

Comments on Indicators rated Red or Amber

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Expected Outcome At risk of missing target
Responsible OUs Department of the Chief Executive

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	October 2017	3.95	3.51	7.20			The Corporate sickness target has not been met for the month of October 2017. HR continues to work with Team Prevent to promote the use of the occupational health service and early intervention. HR continues to provide advice and guidance to line managers in managing sickness absence.	Policy & Resources Scrutiny

Expected Outcome At risk of missing target
Responsible OUs Department for People


MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.	Aim to Maximise	October 2017	71.7%	90%	90%			This is a reduction on previous months. Group Managers have been reassured that children who have not been visited in timescales are safe and have been visited or had a visit planned. There has been some challenges to recording with the change to Liquidlogic and resources being directed to the Front Door duty team. These issues have been addressed and this continues to be a priority with the expectation that performance improves.	People Scrutiny
CP 3.10	Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]	Aim to Maximise	October 2017	46.3%	90%	90%			It is acknowledged that this indicator remains below target. Performance in October dropped however there were a number of ICPC's undertaken where a decision was made to delay the conference for good reason. There were ICPC's on seven families in October involving 17 children. Two families involving six	People Scrutiny



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									children took place on the 16th working day. The remaining five families involving 11 children took place within 20-23 days. Of these, conferences involving seven of these children were delayed for good professional reason to allow the family to attend the conference. There is currently significant work being undertaken in A&I and it is expected that performance will begin to improve over the coming months. Given however that this is a cumulative figure, we are unlikely at this point in the year to be able to show this target being met.	

Expected Outcome At risk of missing target
Responsible OUs Department for Place



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	October 2017	-	-	-	-	-	Discussions with the contractor currently taking place, in relation to relevant data and need to rebalance targets	Place Scrutiny

Expected Outcome At risk of missing target
Responsible OUs Public Health



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	October 2017	404	550	1,100			Department of Health guidelines state that quit attempts can be registered up to 42 days after a "quit date" is set. Therefore final data will not be available for this period for a further two months. Currently behind trajectory, 4-week-quit recovery plan is being implemented. Recent statistics show smoking prevalence in adults has fallen to 17.2% and footfall through stop smoking continues to decline.	People Scrutiny







MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	October 2017	2,545	3,506	5,740			The NHS Health Checks outreach provider has been asked for an updated recovery plan. There is on-going work with GP practices to ensure that patients complete all components of the NHS Health Check. In addition, staff are working with practices to ensure that completed NHS Health Checks are recorded.	People Scrutiny





Expected Outcome At risk of missing target
Cannot group these rows by Responsible OUs

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.6	Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]	Aim to Minimise	October 2017	351.4	296.6	296.6			This month's performance has dropped again, with numbers per 10,000 increasing from 334 to 351. This increase in part is due to a clearer picture and swifter transfer between the front door and assessment and intervention teams. There is currently a substantial piece of work being undertaken, as following the migration to Liquidlogic there are a number of cases currently showing as CIN which in fact were closed just prior to the migration or during shut down which have transferred as open. This cleansing work is underway and should be completed by the middle of December, giving a more accurate picture of numbers.	People Scrutiny



Expected Outcome Some slippage against target
Responsible OUs Department for People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.1	Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]	Goldilocks	October 2017	36.7	55.7	55.7			The number of children subject to child protection plans has been decreasing from a high level. The rate of children subject to plans continues to reduce and this is partly explained by increasing resources within early help and use of other preventative work (e.g. early use	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									of Family Group Conferences). However we do envisage the rate to increase given current work within the Assessment and Intervention team and increasing concerns in relation to CSE.	
CP 1.2	Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]	Aim to Minimise	October 2017	72.3	66	66			<p>The rate of children looked after remains above target and there has been a slight increase since last month. Whilst the data produced from Liquidlogic may not yet be 100% accurate the Group Manager, Service Manager and Team Manager have strong oversight and review the case list on a regular basis to identify any discrepancies with the support of the data team. As in September, it is acknowledged that we are still some way off target on this indicator but with the drop in child protection numbers we should start seeing a downward trend towards target. In addition to this we are carrying out a piece of detailed analysis on the flow of children in this area with the support of Research in Practice to help us understand where any improvements might be made.</p> <p>Other than children who need to become looked after in an emergency, the decision for a child to become looked after is made by the Placement Panel to ensure that all other options are considered before care is agreed. The Panel process has prevented the numbers escalating and, where safely possible, put other measures in place to support the family. It is anticipated that our planned work around reunification will ensure that children do not remain in care for longer than necessary.</p>	People Scrutiny
CP 1.5	Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month.	Aim to Maximise	October 2017	82.7%	90%	90%			This is a continued area of focus for the service and an action plan is in place to address the concerns. Whilst performance has stabilised there is now a focus on reaching the target and this is assisted by increased staffing and decreasing caseloads.	People Scrutiny
CP 3.2	Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1)]	Aim to Maximise	October 2017	82.1%	88.6%	88.6%			This reporting period shows that out of 112 adults using the reablement service, 92 were still at home 91 days later. Seven had died (6.3%). The demand on reablement services has increased this month in line with patients being identified as becoming fit for discharge	People Scrutiny





MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
	[Rolling Quarter]								from Southend Hospital. Current performance remains better than at the same time last year when it was 77%. The national benchmark is 82.7%	
CP 3.4	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]	Aim to Maximise	October 2017	30.1%	33.5%	33.5%			At the end of October, 526 of 1,750 long term service clients were receiving a Direct Payment. Performance on this indicator has improved slightly this month but remains below target. The service transformation team are working to review the practice and systems in relation to Direct Payments and the Direct Payment contract will be going out to the market to tender. It is hoped that a new contract, with enhanced expectations on the service delivery, will improve and support the adults using or thinking of using the Direct Payment Service. Performance improvement is not anticipated to significantly improve this financial year.	People Scrutiny
CP 5.6	Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]	Aim to Maximise	October 2017	45.4%	56%	56%			As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. Between Apr-17 and Oct-17, 74 out of 163 EHC plans were issued within the 20 week timescale, an improvement of 4.9% over last month. The national benchmark is 55.7%.	People Scrutiny

Expected Outcome Some slippage against target
Cannot group these rows by Responsible OUs

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.10	Total number of households in temporary accommodation.	Aim to Minimise	October 2017	115	100	100			Lack of available properties continues to have an impact on temporary accommodation occupancy. One factor is the reduction in availability of 2 bedroom properties. It is also difficult to source affordable properties in the private sector due to a combination of high rents that far exceed LHA levels and landlord's reluctance to accept benefit dependant tenants. The level of temporary accommodation occupation has been an area of concern for SBC for some time.	Policy & Resources Scrutiny

Expected Outcome: Indicators on course to achieve target (Greens)

Expected Outcome On course to achieve target
Responsible OUs Department of the Chief Executive

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.3	% of Council Tax for 2017/18 collected in year [Cumulative]	Aim to Maximise	October 2017	61.50%	61.30%	97.30%			<p>We continue to see an increase against the target this year and against collection in the previous year. We also continue to see an increase in our collection where our residents are in receipt of Council Tax Support, we are seeing a collection rate in these cases of 52.93% which exceeds any previous collection rates since the commencement of the scheme in 2013. We continue to review all discounts and exemptions, with a current review of our single person discount cases, where we are working with one of our current Enforcement Agents to administer this as a joint venture with a greatly reduced cost to the authority. We continue to see successes around Bankruptcy, Committal and Charging Order cases where all other options to collect the debts have failed. We as always are supporting our most vulnerable residents with referrals to appropriate advice sectors and support agencies.</p> <p>The Enforcement Agents continue to work with us to increase collection identifying any vulnerability cases to us for further support and assistance. Our Council Tax base of properties continues to grow with many new properties now included in our base and many more in the process for the forthcoming financial year.</p>	Policy & Resources Scrutiny
CP 4.4	% of Non-Domestic Rates for 2017/18 collected in year [Cumulative]	Aim to Maximise	October 2017	62.80%	61.10%	97.90%			<p>The collection of Business Rates continues to exceed the current years target and is 1.2% up on last year's collection. The government have introduced several new incentives for this financial year to support our local businesses, including Public House relief, supporting small businesses (Those businesses that have received a large increase in their Rateable Value from April this year) and currently for consideration a new local discretionary Business Rate relief scheme, which should be administered by the end of the calendar year. We continue to promote the appropriate reliefs</p>	Policy & Resources Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									and exemptions for our businesses and raise awareness of the business rates schemes to our ratepayers. We are working together across the authority with other departments and stakeholders to promote Southend-on-Sea for new businesses and enterprise to encourage business growth. We are seeing improved collection rates from our contracted Enforcement Agents, which also contributes to increased collection rates. We also work with our commercial partners with successes in liquidating companies where appropriate and issuing committal proceedings.	



Expected Outcome On course to achieve target
Responsible OUs Department for Place

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	October 2017	39	45	45	✓	↑	Reported missed collections have reduced as operations have improved , effective contract management has contributed and no further disruptions from service changes	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	October 2017	97%	93%	93%	✓	▬	Standards are above the target showing cleansing has improved, effective contract management and maturity of the contract has contributed to this	Place Scrutiny

Expected Outcome On course to achieve target
Responsible OUs Public Health

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.7	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	October 2017	27	23	40	✓	↓	Wellbeing Champions Forum on 11/10/2017 had good attendance. Feedback being used to shape the future of the Public Health Responsibility Deal offer of support including commissioning intentions. Business engagement with potential new businesses on-going.	People Scrutiny

Expected Outcome On course to achieve target
Cannot group these rows by Responsible OUs

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.8	Current Rent Arrears as % of rent due.	Aim to Minimise	October 2017	1.33%	1.77%	1.77%			This indicator represents the current arrears as a percentage of the total rent collectable for the year. Whilst we will see seasonal fluctuations in the arrears position, we are currently meeting the target and have seen the overall figure reduce from 1.40% last month to 1.33%.	Policy and Resources Scrutiny

Section 2: 2017- 2018 Corporate Performance Indicators

Information for all 2013-2014 Corporate Priority Indicators

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Performance Data Expected Outcome: At risk of missing target 7 On course to achieve target 18 Some slippage against target 7 No Value 1

Aim: SAFE: Priorities • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]	Goldilocks	October 2017	36.7	50.4-55.7	50.4-55.7			John O'Loughlin	People Scrutiny
CP 1.2	Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]	Aim to Minimise	October 2017	72.3	66	66			John O'Loughlin	People Scrutiny
CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.	Aim to Maximise	October 2017	71.7%	90%	90%			John O'Loughlin	People Scrutiny
CP 1.5	Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month.	Aim to Maximise	October 2017	82.7%	90%	90%			John O'Loughlin	People Scrutiny
CP 1.6	Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]	Aim to Minimise	October 2017	351.4	296.6	296.6			John O'Loughlin	People Scrutiny
CP 1.7	The proportion of concluded section 42 enquiries (safeguarding investigations) with an action and a result of either Risk Reduced or Risk Removed. [Cumulative YTD]	Aim to Maximise	October 2017	89.5%	74%	74%			Sharon Houlden	People Scrutiny

Aim: CLEAN: Priorities • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.











MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	October 2017	39	45	45	✓	↑	Carl Robinson	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	October 2017	97%	93%	93%	✓	▬	Carl Robinson	Place Scrutiny
CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	October 2017	N/A	-	-	-	-	Carl Robinson	Place Scrutiny

Aim: HEALTHY: Priorities • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Proportion of adults in contact with secondary mental health services who live independently with or without support. (ASCOF 1H) [Monthly Snapshot]	Aim to Maximise	October 2017	73.8%	70%	70%	✓	↓	Sharon Houlden	People Scrutiny
CP 3.2	Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]	Aim to Maximise	October 2017	82.1%	88.6%	88.6%	⚠	↑	Sharon Houlden	People Scrutiny
CP 3.3	Delayed transfers of care (people) from hospital which are attributable to social care ONLY, per 100,000 population. [ASCOF 2C(2)] [YTD Average]	Aim to Minimise	October 2017	1.11	1.43	1.43	✓	↑	Sharon Houlden	People Scrutiny
CP 3.4	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]	Aim to Maximise	October 2017	30.1%	33.5%	33.5%	⚠	↑	Sharon Houlden	People Scrutiny
CP 3.5	Proportion of adults with a learning disability in paid employment. (ASCOF 1E) [Monthly Snapshot]	Aim to Maximise	October 2017	11.9%	10%	10%	✓	↑	Sharon Houlden	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.6	Participation and attendance at council owned / affiliated cultural and sporting activities and events and visits to the Pier [Cumulative]	Aim to Maximise	October 2017	4,328,233	2,537,500	4,350,000			Scott Dolling	Place Scrutiny
CP 3.7	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	October 2017	27	23	40			Andrea Atherton	People Scrutiny
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	October 2017	404	550	1,100			Lee Watson	People Scrutiny
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	October 2017	2,545	3,506	5,740			Andrea Atherton	People Scrutiny
CP 3.10	Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]	Aim to Maximise	October 2017	46.3%	90%	90%			John O'Loughlin	People Scrutiny
CP 3.11	The number of Early Help Assessments closed with successful outcomes for the clients (excluding TACAF).	Aim to Maximise	October 2017	129					John O'Loughlin	People Scrutiny

Aim: PROSPEROUS: Priorities • Maximise opportunities to enable the planning and development of quality, affordable housing. • Ensure residents have access to high quality education to enable them to be lifelong learners & have fulfilling employment. • Ensure the town is 'open for businesses' and that new, developing and existing enterprise is nurtured and supported • Ensured continued regeneration of the town through a culture led agenda.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.3	% of Council Tax for 2017/18 collected in year [Cumulative]	Aim to Maximise	October 2017	61.50%	61.30%	97.30%			Joe Chesterton	Policy & Resources Scrutiny
CP 4.4	% of Non-Domestic Rates for 2017/18 collected in year [Cumulative]	Aim to Maximise	October 2017	62.80%	61.10%	97.90%			Joe Chesterton	Policy & Resources Scrutiny
CP 4.5	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	October 2017	100.00%	79.00%	79.00%			Peter Geraghty	Place Scrutiny
CP 4.6	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	October 2017	94.27%	84.00%	84.00%			Peter Geraghty	Place Scrutiny
CP 4.7	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	October 2017	93.81%	90.00%	90.00%			Peter Geraghty	Place Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.8	Current Rent Arrears as % of rent due.	Aim to Minimise	October 2017	1.33%	1.77%	1.77%	✓	↑	Sharon Houlden	Policy and Resources Scrutiny
CP 4.9	Percentage of children in good or outstanding schools. [Monthly Snapshot]	Aim to Maximise	October 2017	85.6%	80%	80%	✓	↓	Brin Martin	People Scrutiny
CP 4.10	Total number of households in temporary accommodation.	Aim to Minimise	October 2017	115	100	100	⚠	↓	Sharon Houlden	Policy & Resources Scrutiny


Aim: EXCELLENT: Priorities • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of hours delivered through volunteering within Culture, Tourism and Property, including Pier and Foreshore and Events. [Cumulative]	Aim to Maximise	October 2017	16,749	11,083	19,000	✓	↑	Scott Dolling	Place Scrutiny
CP 5.2	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	October 2017	86.71%	80.00%	80.00%	✓	↓	Nick Corrigan; Joanna Ruffle	Policy & Resources Scrutiny
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	October 2017	3.95	3.51	7.20	⛔	↑	Joanna Ruffle	Policy & Resources Scrutiny
CP 5.5	Increase the number of people signed up to MySouthend to 35,000 [Cumulative]	Aim to Maximise	October 2017	32,402	28,750	35,000	✓	↑	Ellen Butler; Joanna Ruffle	Policy & Resources Scrutiny
CP 5.6	Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]	Aim to Maximise	October 2017	45.4%	56%	56%	⚠	↑	Brin Martin	People Scrutiny

Section 3: Detail of indicators rated Red or Amber

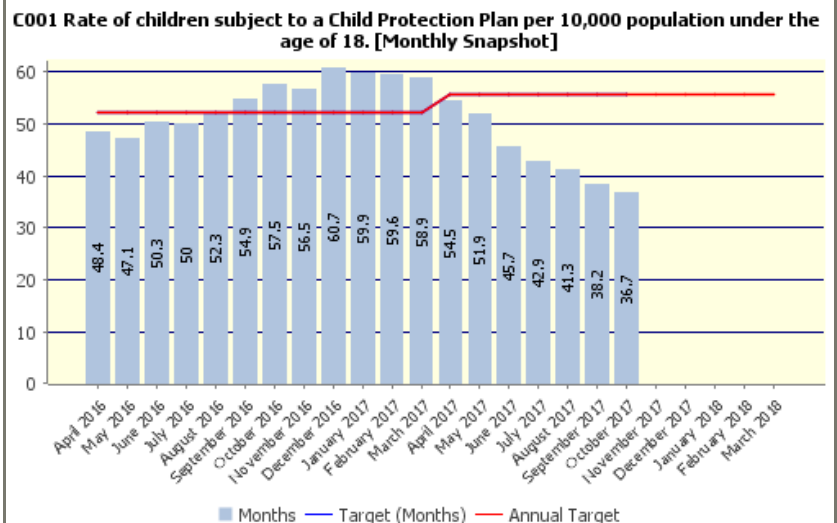
Aim: SAFE: Priorities • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.

Expected Outcome: At risk of missing target 2 Some slippage against target 3


CP 1.1	Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]		
Expected Outcome		Format	Goldilocks
Managed By	John O'Loughlin		
Year Introduced	2014		



Date Range 1		
	Value	Target
April 2016	48.4	52.3
May 2016	47.1	52.3
June 2016	50.3	52.3
July 2016	50	52.3
August 2016	52.3	52.3
September 2016	54.9	52.3
October 2016	57.5	52.3
November 2016	56.5	52.3
December 2016	60.7	52.3
January 2017	59.9	52.3
February 2017	59.6	52.3
March 2017	58.9	52.3
April 2017	54.5	50.4 - 55.7
May 2017	51.9	50.4 - 55.7
June 2017	45.7	50.4 - 55.7
July 2017	42.9	50.4 - 55.7
August 2017	41.3	50.4 - 55.7
September 2017	38.2	50.4 - 55.7
October 2017	36.7	50.4 - 55.7
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

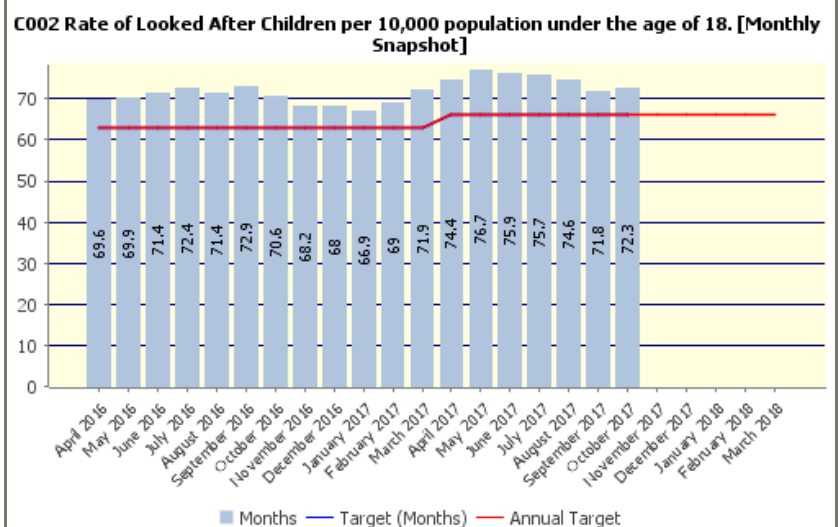


The number of children subject to child protection plans has been decreasing from a high level. The rate of children subject to plans continues to reduce and this is partly explained by increasing resources within early help and use of other preventative work (e.g. early use of Family Group Conferences). However we do envisage the rate to increase given current work within the Assessment and Intervention team and increasing concerns in relation to CSE.

CP 1.2	Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]		
Expected Outcome		Format	Aim to Minimise
Managed By	John O'Loughlin		
Year Introduced	2014		





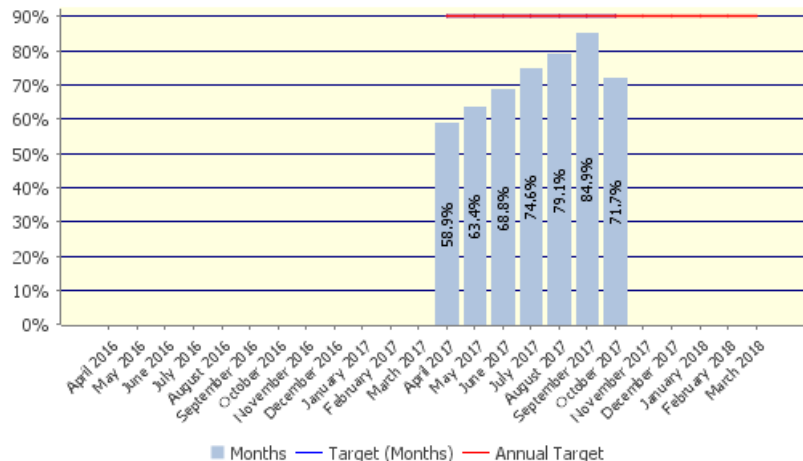
Date Range 1		
	Value	Target
April 2016	69.6	63
May 2016	69.9	63
June 2016	71.4	63
July 2016	72.4	63
August 2016	71.4	63
September 2016	72.9	63
October 2016	70.6	63
November 2016	68.2	63
December 2016	68	63
January 2017	66.9	63
February 2017	69	63
March 2017	71.9	63
April 2017	74.4	66
May 2017	76.7	66
June 2017	75.9	66
July 2017	75.7	66
August 2017	74.6	66
September 2017	71.8	66
October 2017	72.3	66
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		



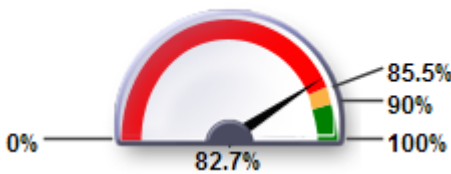

The rate of children looked after remains above target and there has been a slight increase since last month. Whilst the data produced from liquid logic may not yet be 100% accurate the Group Manager, Service Manager and Team Manager have strong oversight and review the case list on a regular basis to identify any discrepancies with the support of the data team. As in September, it is acknowledged that we are still some way off target on this indicator but with the drop in child protection numbers we should start seeing a downward trend towards target. In addition to this we are carrying out a piece of detailed analysis on the flow of children in this area with the support of Research in Practice to help us understand where any improvements might be made.

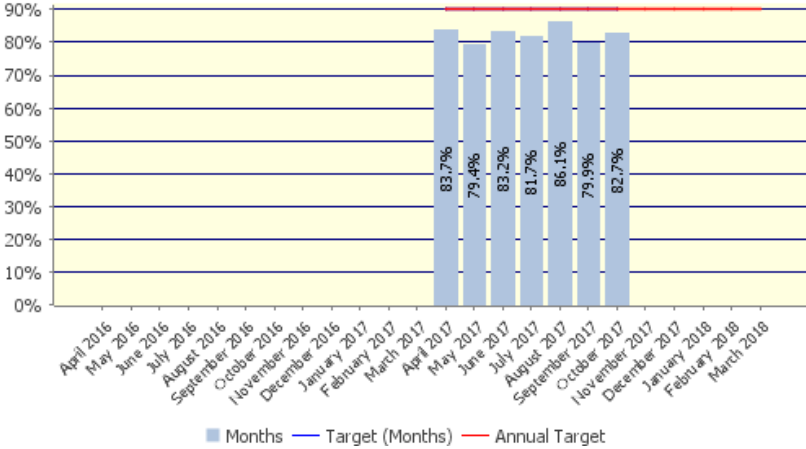
Other than children who need to become looked after in an emergency, the decision for a child to become looked after is made by the Placement Panel to ensure that all other options are considered before care is agreed. The Panel process has prevented the numbers escalating and, where safely possible, put other measures in place to support the family. It is anticipated that our planned work around reunification will ensure that children do not remain in care for longer than necessary.

CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.			<p>October 2017 result</p> 
Expected Outcome		Format	Aim to Maximise	
Managed By	John O'Loughlin			
Year Introduced	2017			

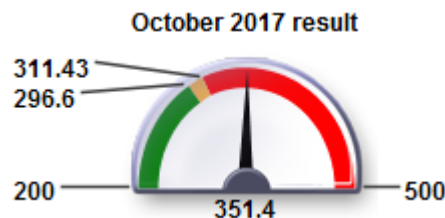

Date Range 1			C008 Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.
	Value	Target	
April 2017	58.9%	90%	
May 2017	63.4%	90%	
June 2017	68.8%	90%	
July 2017	74.6%	90%	
August 2017	79.1%	90%	
September 2017	84.9%	90%	
October 2017	71.7%	90%	
November 2017			
December 2017			
January 2018			
February 2018			
March 2018			

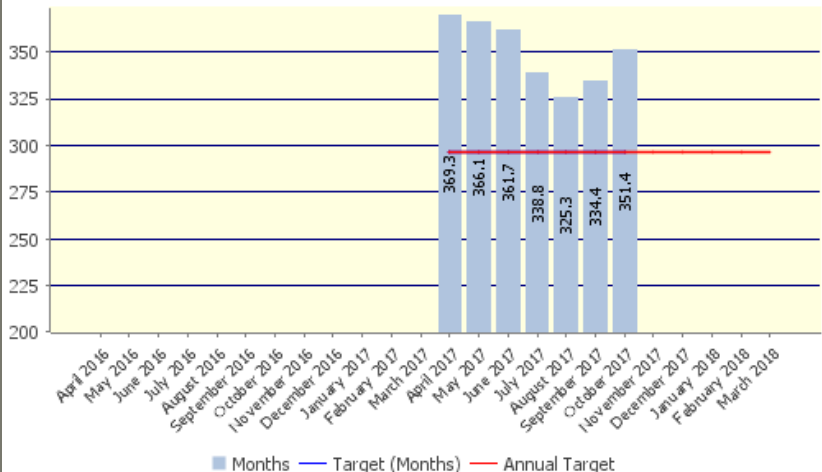
This is a reduction on previous months. Group Managers have been reassured that children who have not been visited in timescales are safe and have been visited or had a visit planned. There has been some challenges to recording with the change to Liquidlogic and resources being directed to the Front Door duty team. These issues have been addressed and this continues to be a priority with the expectation that performance improves.

CP 1.5	Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month.			<p>October 2017 result</p> 
Expected Outcome		Format	Aim to Maximise	
Managed By	John O'Loughlin			
Year Introduced	2017			

Date Range 1			C009 Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month.
	Value	Target	
April 2017	83.7%	90%	
May 2017	79.4%	90%	
June 2017	83.2%	90%	
July 2017	81.7%	90%	
August 2017	86.1%	90%	
September 2017	79.9%	90%	
October 2017	82.7%	90%	
November 2017			
December 2017			
January 2018			
February 2018			
March 2018			

This is a continued area of focus for the service and an action plan is in place to address the concerns. Whilst performance has stabilised there is now a focus on reaching the target and this is assisted by increased staffing and decreasing caseloads.


CP 1.6	Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]			
Expected Outcome		Format	Aim to Minimise	
Managed By	John O'Loughlin			
Year Introduced	2017			

Date Range 1			C113 Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot] 
	Value	Target	
April 2017	369.3	296.6	
May 2017	366.1	296.6	
June 2017	361.7	296.6	
July 2017	338.8	296.6	
August 2017	325.3	296.6	
September 2017	334.4	296.6	
October 2017	351.4	296.6	
November 2017			
December 2017			
January 2018			
February 2018			
March 2018			

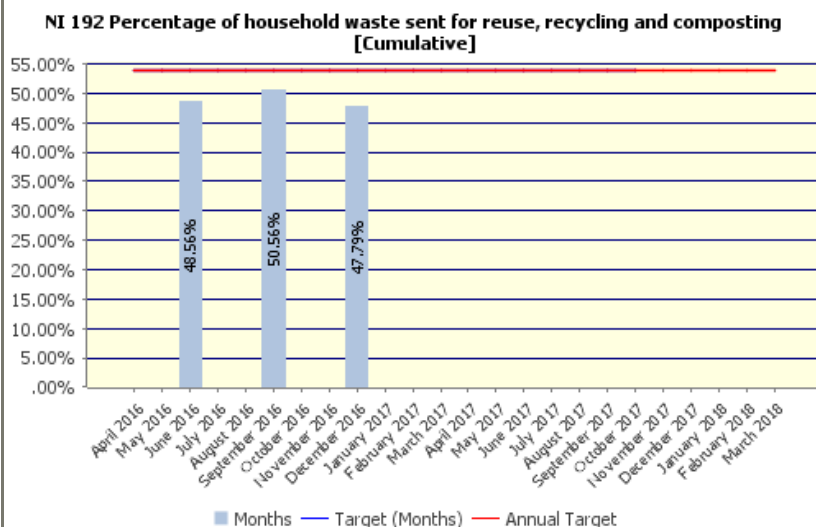
This month's performance has dropped again, with numbers per 10,000 increasing from 334 to 351. This increase in part is due to a clearer picture and swifter transfer between the front door and assessment and intervention teams. There is currently a substantial piece of work being undertaken, as following the migration to Liquidlogic there are a number of cases currently showing as CIN which in fact were closed just prior to the migration or during shut down which have transferred as open. This cleansing work is underway and should be completed by the middle of December, giving a more accurate picture of numbers.

Aim: CLEAN: Priorities • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

Expected Outcome: At risk of missing target 1

CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]			October 2017 result N/A
Expected Outcome		Format	Aim to Maximise	
Managed By	Carl Robinson			
Year Introduced	2008			


Date Range 1		
	Value	Target
April 2016	N/A	54.00%
May 2016	N/A	54.00%
June 2016	48.56%	54.00%
Q1 2016/17		
July 2016	N/A	54.00%
August 2016	N/A	54.00%
September 2016	50.56%	54.00%
Q2 2016/17		
October 2016	N/A	54.00%
November 2016	N/A	54.00%
December 2016	47.79%	54.00%
Q3 2016/17		
January 2017	N/A	54.00%
February 2017	N/A	54.00%
March 2017	N/A	54.00%
Q4 2016/17		
April 2017	N/A	54.00%
May 2017	N/A	54.00%
June 2017	N/A	54.00%
Q1 2017/18		
July 2017	N/A	54.00%
August 2017	N/A	54.00%
September 2017	N/A	54.00%
Q2 2017/18		
October 2017	N/A	54.00%
November 2017		
December 2017		
Q3 2017/18		
January 2018		
February 2018		
March 2018		
Q4 2017/18		



Discussions with the contractor currently taking place, in relation to relevant data and need to rebalance targets

Aim: HEALTHY: Priorities • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities.

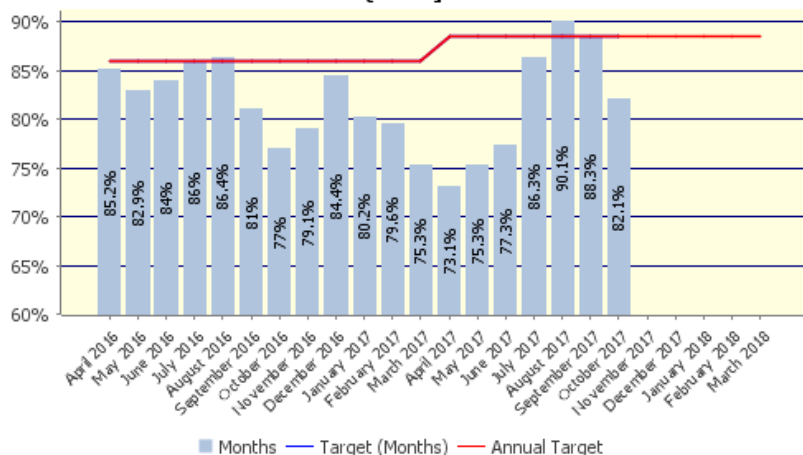
Expected Outcome: At risk of missing target 3 Some slippage against target 2

CP 3.2	Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]		
Expected Outcome		Format	Aim to Maximise
Managed By	Sharon Houlden		
Year Introduced	2012		




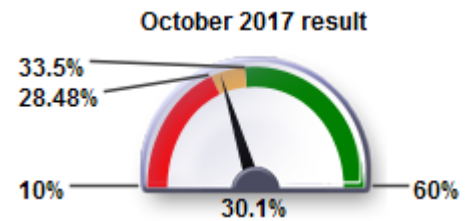
Date Range 1		
	Value	Target
April 2016	85.2%	86%
May 2016	82.9%	86%
June 2016	84%	86%
Q1 2016/17		
July 2016	86%	86%
August 2016	86.4%	86%
September 2016	81%	86%
Q2 2016/17		
October 2016	77%	86%
November 2016	79.1%	86%
December 2016	84.4%	86%
Q3 2016/17		
January 2017	80.2%	86%
February 2017	79.6%	86%
March 2017	75.3%	86%
Q4 2016/17		
April 2017	73.1%	88.6%
May 2017	75.3%	88.6%
June 2017	77.3%	88.6%
Q1 2017/18		
July 2017	86.3%	88.6%
August 2017	90.1%	88.6%
September 2017	88.3%	88.6%
Q2 2017/18		
October 2017	82.1%	88.6%
November 2017		

A013 Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]



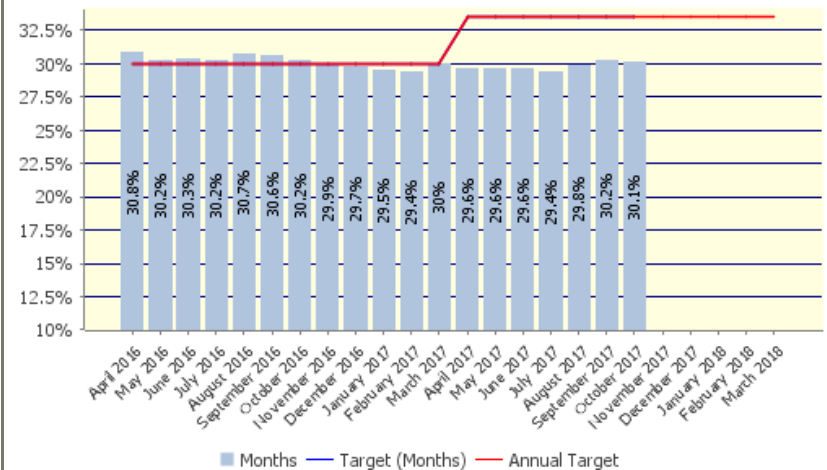
This reporting period shows that out of 112 adults using the reablement service, 92 were still at home 91 days later. Seven had died (6.3%). The demand on reablement services has increased this month in line with patients being identified as becoming fit for discharge from Southend Hospital. Current performance remains better than at the same time last year when it was 77%. The national benchmark is 82.7%

CP 3.4	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Sharon Houlden		
Year Introduced	2015		




Date Range 1		
	Value	Target
April 2016	30.8%	30%
May 2016	30.2%	30%
June 2016	30.3%	30%
July 2016	30.2%	30%
August 2016	30.7%	30%
September 2016	30.6%	30%
October 2016	30.2%	30%
November 2016	29.9%	30%
December 2016	29.7%	30%
January 2017	29.5%	30%
February 2017	29.4%	30%
March 2017	30%	30%
April 2017	29.6%	33.5%
May 2017	29.6%	33.5%
June 2017	29.6%	33.5%
July 2017	29.4%	33.5%
August 2017	29.8%	33.5%
September 2017	30.2%	33.5%
October 2017	30.1%	33.5%
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		


A045 The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]



At the end of October, 526 of 1,750 long term service clients were receiving a Direct Payment. Performance on this indicator has improved slightly this month but remains below target. The service transformation team are working to review the practice and systems in relation to Direct Payments and the Direct Payment contract will be going out to the market to tender. It is hoped that a new contract, with enhanced expectations on the service delivery, will improve and support the adults using or thinking of using the Direct Payment Service. Performance improvement is not anticipated to significantly improve this financial year.

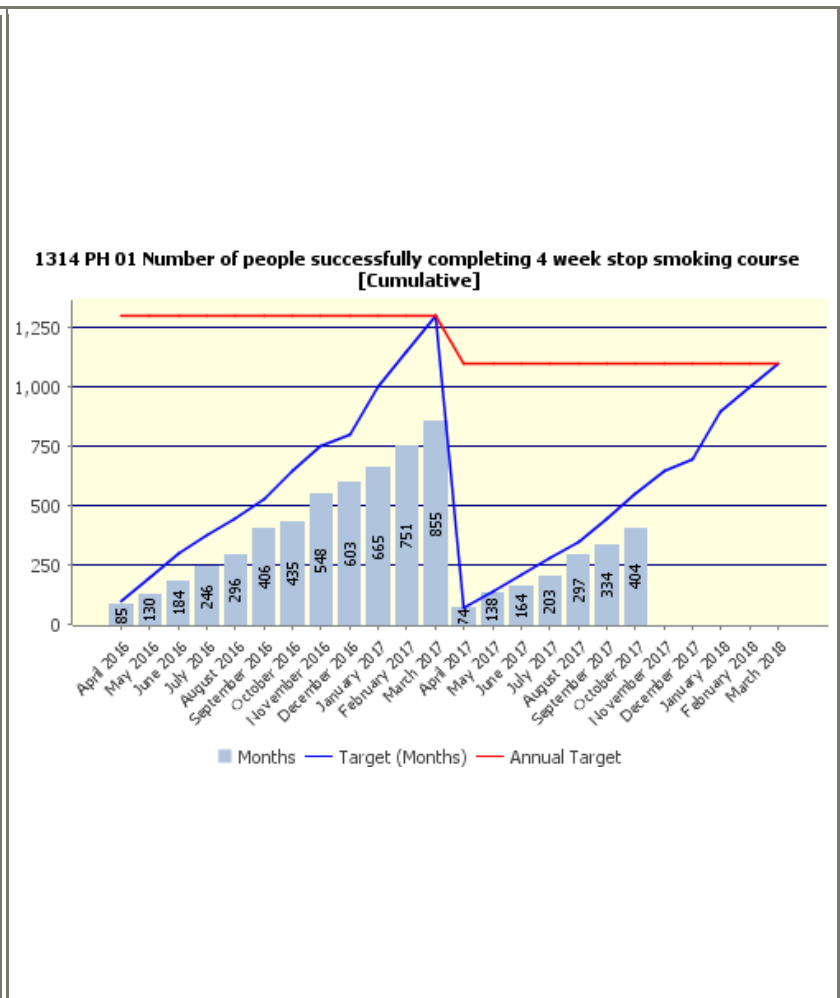
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Lee Watson		
Year Introduced	2013		

October 2017 result

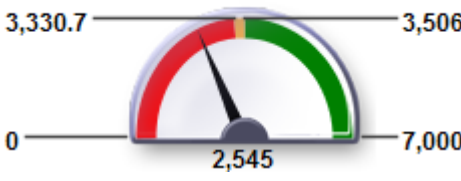



Value	Section
0	Red
404	Red/Green
522.5	Green
550	Green
1,200	Green

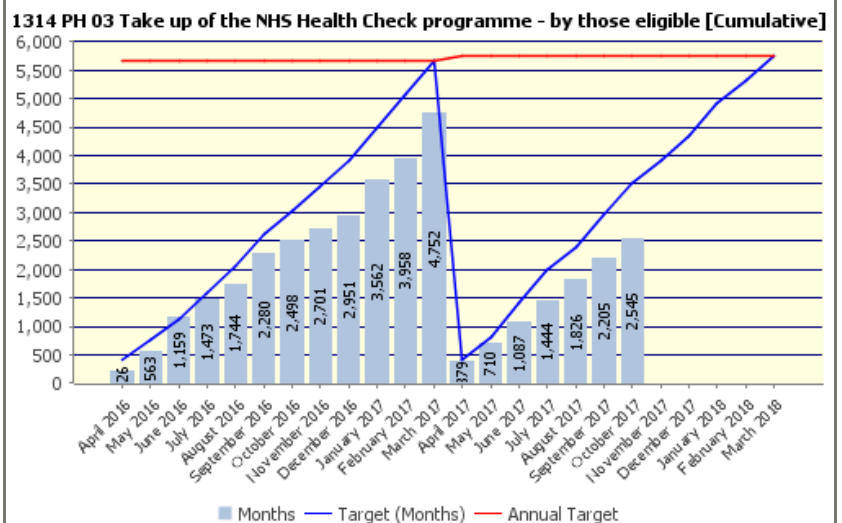
Date Range 1		
	Value	Target
April 2016	85	100
May 2016	130	200
June 2016	184	300
July 2016	246	380
August 2016	296	450
September 2016	406	530
October 2016	435	650
November 2016	548	750
December 2016	603	800
January 2017	665	1,000
February 2017	751	1,150
March 2017	855	1,300
April 2017	74	70
May 2017	138	140
June 2017	164	210
July 2017	203	280
August 2017	297	350
September 2017	334	450
October 2017	404	550
November 2017		650
December 2017		700
January 2018		900
February 2018		1,000
March 2018		1,100





Department of Health guidelines state that quit attempts can be registered up to 42 days after a "quit date" is set. Therefore final data will not be available for this period for a further two months. Currently behind trajectory, 4-week-quit recovery plan is being implemented. Recent statistics show smoking prevalence in adults has fallen to 17.2% and footfall through stop smoking continues to decline.

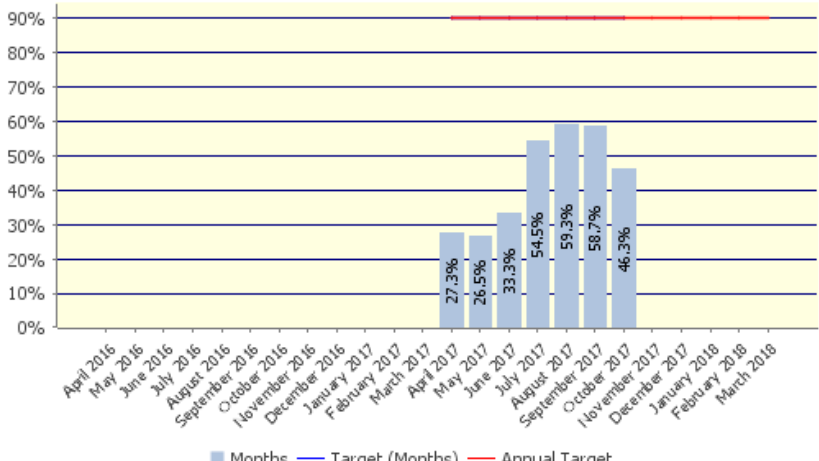
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]			<p>October 2017 result</p> 
Expected Outcome		Format	Aim to Maximise	
Managed By	Andrea Atherton			
Year Introduced	2013			

Date Range 1		
	Value	Target
April 2016	226	406
May 2016	563	763
June 2016	1,159	1,120
July 2016	1,473	1,592
August 2016	1,744	2,064
September 2016	2,280	2,632
October 2016	2,498	3,038
November 2016	2,701	3,443
December 2016	2,951	3,914
January 2017	3,562	4,482
February 2017	3,958	5,050
March 2017	4,752	5,673
April 2017	379	414
May 2017	710	828
June 2017	1,087	1,406
July 2017	1,444	1,984
August 2017	1,826	2,398
September 2017	2,205	2,976
October 2017	2,545	3,506
November 2017		3,920
December 2017		4,334
January 2018		4,912
February 2018		5,326
March 2018		5,740



The NHS Health Checks outreach provider has been asked for an updated recovery plan. There is on-going work with GP practices to ensure that patients complete all components of the NHS Health Check. In addition, staff are working with practices to ensure that completed NHS Health Checks are recorded.

CP 3.10	Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]			<div>October 2017 result</div>  <table><tr><td>0%</td><td>85.5%</td><td>90%</td><td>100%</td></tr></table>	0%	85.5%	90%	100%
0%	85.5%	90%	100%					
Expected Outcome		Format	Aim to Maximise					
Managed By	John O'Loughlin							
Year Introduced	2017							



Date Range 1			C006 Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]
	Value	Target	
April 2017	27.3%	90%	
May 2017	26.5%	90%	
June 2017	33.3%	90%	
July 2017	54.5%	90%	
August 2017	59.3%	90%	
September 2017	58.7%	90%	
October 2017	46.3%	90%	
November 2017			
December 2017			
January 2018			
February 2018			
March 2018			

It is acknowledged that this indicator remains below target. Performance in October dropped, however there were a number of ICPC's undertaken where a decision was made to delay the conference for good reason.

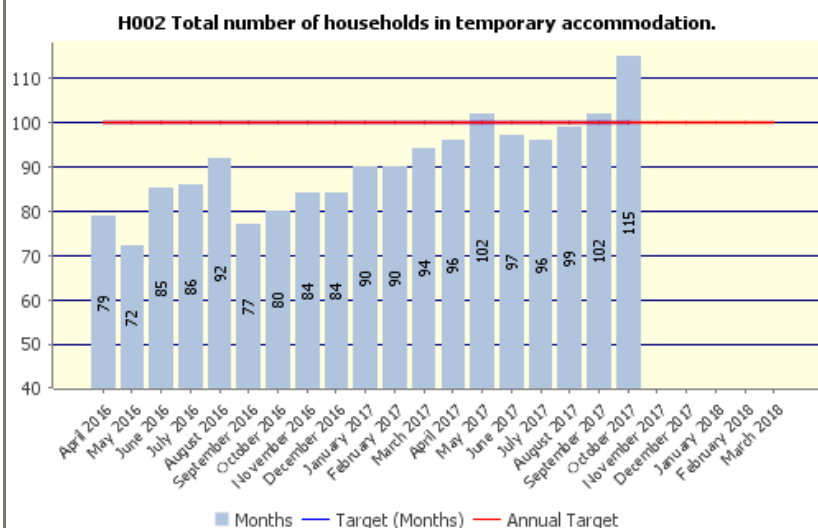
There were ICPC's on seven families in October involving 17 children. Two families involving six children took place on the 16th working day. The remaining five families involving 11 children took place within 20-23 days. Of these, conferences involving seven of these children were delayed for good professional reason to allow the family to attend the conference. There is currently significant work being undertaken in A&I and it is expected that performance will begin to improve over the coming months. Given however that this is a cumulative figure, we are unlikely at this point in the year to be able to show this target being met.

Aim: PROSPEROUS: Priorities • Maximise opportunities to enable the planning and development of quality, affordable housing. • Ensure residents have access to high quality education to enable them to be lifelong learners & have fulfilling employment. • Ensure the town is 'open for businesses' and that new, developing and existing enterprise is nurtured and supported • Ensure continued regeneration of the town through a culture led agenda.

Expected Outcome: Some slippage against target 1

CP 4.10	Total number of households in temporary accommodation.			<p>October 2017 result</p> 
Expected Outcome		Format	Aim to Minimise	
Managed By	Sharon Houlden			
Year Introduced				

Date Range 1		
	Value	Target
April 2016	79	100
May 2016	72	100
June 2016	85	100
July 2016	86	100
August 2016	92	100
September 2016	77	100
October 2016	80	100
November 2016	84	100
December 2016	84	100
January 2017	90	100
February 2017	90	100
March 2017	94	100
April 2017	96	100
May 2017	102	100
June 2017	97	100
July 2017	96	100
August 2017	99	100
September 2017	102	100
October 2017	115	100
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		




Lack of available properties continues to have an impact on temporary accommodation occupancy. One factor is the reduction in availability of 2 bedroom properties. It is also difficult to source affordable properties in the private sector due to a combination of high rents that far exceed LHA levels and landlord's reluctance to accept benefit dependant tenants.


The level of temporary accommodation occupation has been an area of concern for SBC for some time.

Aim: EXCELLENT: Priorities • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

Expected Outcome: At risk of missing target 1 Some slippage against target 1

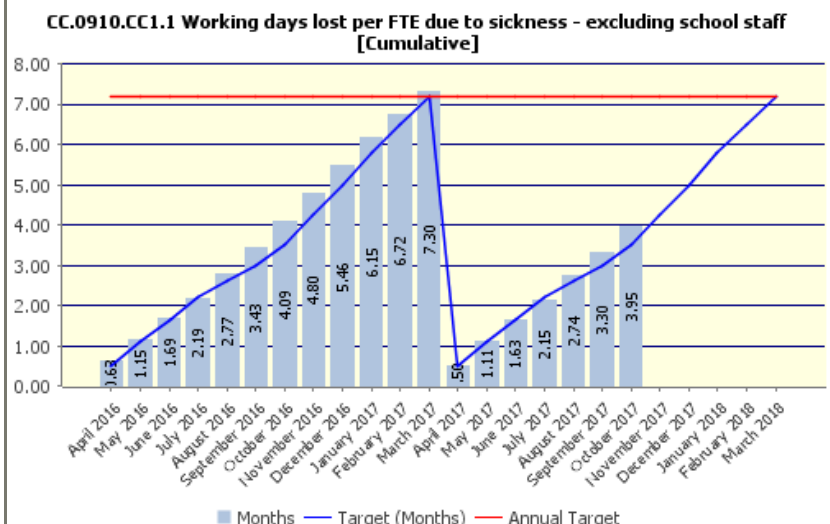
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]		
Expected Outcome		Format	Aim to Minimise
Managed By	Joanna Ruffle		
Year Introduced	2009		

October 2017 result




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Date Range 1		
	Value	Target
April 2016	0.63	0.51
May 2016	1.15	1.10
June 2016	1.69	1.65
July 2016	2.19	2.21
August 2016	2.77	2.61
September 2016	3.43	3.01
October 2016	4.09	3.51
November 2016	4.80	4.27
December 2016	5.46	4.99
January 2017	6.15	5.82
February 2017	6.72	6.49
March 2017	7.30	7.20
April 2017	0.50	0.51
May 2017	1.11	1.10
June 2017	1.63	1.65
July 2017	2.15	2.21
August 2017	2.74	2.61
September 2017	3.30	3.01
October 2017	3.95	3.51
November 2017		4.27
December 2017		4.99
January 2018		5.82
February 2018		6.49
March 2018		7.20



The Corporate sickness target has not been met for the month of October 2017. HR continues to work with Team Prevent to promote the use of the occupational health service and early intervention. HR continues to provide advice and guidance to line managers in managing sickness absence.

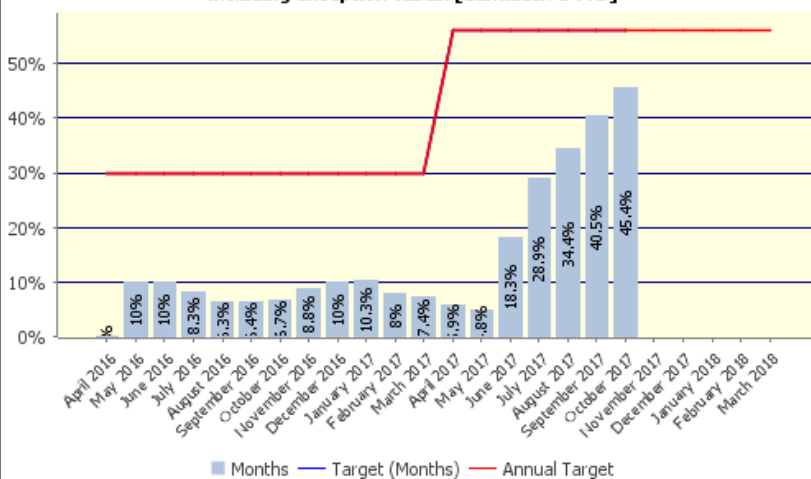
CP 5.6	Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]		
Expected Outcome		Format	Aim to Maximise
Managed By	Brin Martin		
Year Introduced	2016		

October 2017 result

Segment Color	Range (%)
Red	0% to 53.2%
Yellow	53.2% to 56%
Green	56% to 73%

Date Range 1		
	Value	Target
April 2016	0%	30%
May 2016	10%	30%
June 2016	10%	30%
July 2016	8.3%	30%
August 2016	6.3%	30%
September 2016	6.4%	30%
October 2016	6.7%	30%
November 2016	8.8%	30%
December 2016	10%	30%
January 2017	10.3%	30%
February 2017	8%	30%
March 2017	7.4%	30%
April 2017	5.9%	56%
May 2017	4.8%	56%
June 2017	18.3%	56%
July 2017	28.9%	56%
August 2017	34.4%	56%
September 2017	40.5%	56%
October 2017	45.4%	56%
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

L006 Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]



As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. Between Apr-17 and Oct-17, 74 out of 163 EHC plans were issued within the 20 week timescale, an improvement of 4.9% over last month. The national benchmark is 55.7%.

SECTION 4 – Partnership Indicators

Health and Wellbeing Indicators

	Performance Measures	Rationale for inclusion	Latest Performance
1.	Referral for treatment - % of patients referred from GP to hospital treatment within 18 weeks http://southendccg.nhs.uk/news-events/governing-body-papers/5-october-2017	National standard, providing a measurement of key area of performance and a key area of public concern. Can be produced monthly and is easy to benchmark.	<p style="text-align: center;">86.96% (July - 2017)</p> <p>NHS Southend CCG was not compliant for July; with 30,500 pathways of which 4,288 were over 18 weeks and 15 were over 52 weeks.</p> <p>Against national target of 85%</p>
2.	Cancer treatment - % patients treated within 62 days of GP urgent suspected cancer referral http://southendccg.nhs.uk/news-events/governing-body-papers/5-october-2017	National standard, providing a measurement of key area of performance and a key area of public concern. Can be produced monthly and is easy to benchmark.	<p>62 Day Operational Standard 79% (July 2017)</p> <p>Against national average of 82.4%</p> <p>30 out of 38 patients were treated within 62 days.</p>
3.	A&E - % of patients attending Southend Hospital A&E, seen and discharged in under 4 hours http://southendccg.nhs.uk/news-events/governing-body-papers/	National standard. Provides information relating to the effectiveness of the urgent care system. Can be produced monthly and is easy to benchmark.	<p style="text-align: center;">90.9% (Quarter 2 2017)</p> <p style="text-align: center;">91.83% (Year to date)</p> <p style="text-align: center;">Against national target of 95%</p>
4.	Mental health - Improving Access to Psychological Therapy (IAPT) - % of people with common mental health problems accessing the service and entering treatment in the current year http://southendccg.nhs.uk/news-events/governing-body-papers/june-2017/1750-item-08-integrated-commissioning-and-performance-report-010617/file	Provides an indicator for a priority area for councillors and one of the HWB Strategy ambitions. Can be produced monthly and is easily benchmarked.	<p>15.0% as at Q1 – Q3 2017, however aiming to exceed this and work to 15.8%.</p> <p>Based on performance over the rest of the year to date, it seems likely that the target will be close to the national NHS England target for 2017/18 of 16.8%. Performance in Southend is above the required trajectory</p>

5.	<p>Dementia - % of people diagnosed with dementia against the estimated prevalence. (66.7% national ambition).</p> <p>http://southendccg.nhs.uk/news-events/governing-body-papers/5-october-2017/1879-item-06-integrated-commissioning-performance-051017/file</p>	<p>Issue of increasing prevalence and concern among the public. Can be produced monthly and is easy to benchmark.</p>	<p>72.7% achieved in July 2017, this is against the 66.7% diagnosis ambition target.</p> <p>An increase from 72.7% in July.</p> <p>Southend remains the only CCG in the East of England that is compliant with the national target.</p>
6.	<p>Primary Care – GP Patient Survey: - Overall experience of the GP surgery (very/fairly good; fairly/very poor; neither good nor poor)</p> <p>https://gp-patient.co.uk/surveys-and-reports</p>	<p>Provides residents views on the quality of GP service in the borough. Survey is now produced annually.</p>	<p>Overall experience of GP surgery – July 2017</p> <p>Very good – 42% Fairly good – 41% Neither good nor poor – 11% Fairly poor – 4% Very poor – 3%</p> <p>National Average of patients rating 'Good' is 85%</p>
7.	<p>End of life care - Preferred Place of Death (PPoD) – Percentage of patients referred to the Palliative Care Support Register (PCSE) who have expressed a preference for place of death and who achieve this preference. *</p>	<p>Nationally accepted as a key performance indicator for end of life care; integral to Ambitions for Palliative and End of Life Care: a national framework for local action 2015-2020.</p> <p>Can be produced monthly.</p>	<p>Southend: 75%</p> <p>The PPoD achievement for Southend in October 2017 is 56 out of 75.</p> <p>(no national target at present)</p>

*although patients make a preference for a place of death, often home, the reality of the last days/hours of life often prompts patients and/or relatives/carers to change their mind and seek what they consider to be a place of safety and support, which is invariably the acute trust. Patients are documented for PPoD as: Home; Hospital; Hospice; Care/Nursing Home; Community Hospital.

Local Economy Indicators

Performance Measures		Latest Performance Economic Scorecard Reported Quarterly											
1.	Average House Prices	<table><tr><td></td><td>August 2016</td><td>August 2017</td></tr><tr><td>Average Price</td><td>£250,998</td><td>£276,602</td></tr><tr><td>% Change</td><td>12.47% (Aug 15-16)</td><td>10.20% (Aug 16-17)</td></tr></table>				August 2016	August 2017	Average Price	£250,998	£276,602	% Change	12.47% (Aug 15-16)	10.20% (Aug 16-17)
	August 2016	August 2017											
Average Price	£250,998	£276,602											
% Change	12.47% (Aug 15-16)	10.20% (Aug 16-17)											
2.	Planning Applications	<table><tr><td>September 2017</td><td>162</td></tr><tr><td>September 2016</td><td>201</td></tr></table>			September 2017	162	September 2016	201					
September 2017	162												
September 2016	201												
3.	Job Seekers Allowance Claimants	<table><tr><td></td><td>March 2016</td><td>March 2017</td></tr><tr><td>JSA Claimants (Number)</td><td>2,170</td><td>2,300</td></tr><tr><td>JSA Claimants %</td><td>2.0%</td><td>2.10%</td></tr></table> <p>Source: Office of National Statistics & Southend-on-Sea Borough Council</p>				March 2016	March 2017	JSA Claimants (Number)	2,170	2,300	JSA Claimants %	2.0%	2.10%
	March 2016	March 2017											
JSA Claimants (Number)	2,170	2,300											
JSA Claimants %	2.0%	2.10%											

Community Safety Indicators

Short name	Month's value (April-September cumulative)	Comment – explanation of current performance, actions to improve performance and anticipated future performance																																	
Score against 10 BCS crimes; Theft of Vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, wounding's, robbery. [Cumulative]	4025	<p>Southend CSP is now undertaking its 2017 Strategic Intelligence Assessment. The assessment will identify the key crime priorities for the next 12 months commencing in 2018.</p> <p>The SIA processes, as well as the on-going reviews of the CSP and Community Safety Hub, will hopefully re align resources and structures (CSP Action Groups) to ensure the Council and its partners target the key areas which are causing the Borough most harm. This includes issues surrounding the Town Centre (the street community), Violent Crime (such as knife crime, and crime associated with Gangs) and other problems associated with ASB and street drinking – including enforcement practices.</p> <p><u>September BCS Breakdown:</u> Theft of a vehicle – 4%; Theft from a vehicle - 7% ; Vehicle interference – 1%; Burglary in a dwelling – 8%; Bicycle Theft – 4%; Theft from the person -2%; Criminal damage (exc 59) - 17%; HMIC Violence without injury – 36%; Wounding (Serious or Other) – 19%; Personal Robbery – 2%.</p>																																	
Performance Measures	Rationale for inclusion	Latest Performance Available																																	
10 BCS crimes	Provides a broad indication of the level of crime in the borough, is a familiar performance measure and is easy to benchmark.	<table> <tr> <th>Individual Components of 10 BCS Comparator Crime</th><th>iQuanta (September 2017)</th><th>Essex Police Performance Summary Offences (Rolling 12 months to September 2017)</th></tr> <tr> <td>10 BCS Crimes - total</td><td style="text-align: center;">*</td><td style="text-align: center;">6726</td></tr> <tr> <td>Theft of a vehicle</td><td style="text-align: center;">43</td><td style="text-align: center;">375</td></tr> <tr> <td>Theft from Vehicle</td><td style="text-align: center;">60</td><td style="text-align: center;">841</td></tr> <tr> <td>Vehicle Interference</td><td style="text-align: center;">10</td><td style="text-align: center;">183</td></tr> <tr> <td>Burglary in a dwelling</td><td style="text-align: center;">62</td><td style="text-align: center;">414</td></tr> <tr> <td>Bicycle theft</td><td style="text-align: center;">51</td><td style="text-align: center;">442</td></tr> <tr> <td>Theft from the person</td><td style="text-align: center;">23</td><td style="text-align: center;">226</td></tr> <tr> <td>Criminal Damage (exc 59)</td><td style="text-align: center;">133</td><td style="text-align: center;">1769</td></tr> <tr> <td>Violence Without Injury</td><td style="text-align: center;">258</td><td style="text-align: center;">3121</td></tr> <tr> <td>Wounding (Serious or Other)</td><td style="text-align: center;">161</td><td style="text-align: center;">*</td></tr> </table>	Individual Components of 10 BCS Comparator Crime	iQuanta (September 2017)	Essex Police Performance Summary Offences (Rolling 12 months to September 2017)	10 BCS Crimes - total	*	6726	Theft of a vehicle	43	375	Theft from Vehicle	60	841	Vehicle Interference	10	183	Burglary in a dwelling	62	414	Bicycle theft	51	442	Theft from the person	23	226	Criminal Damage (exc 59)	133	1769	Violence Without Injury	258	3121	Wounding (Serious or Other)	161	*
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		Robbery (Personal Property)	14	217	
		<p>*Not recorded.</p> <p>**Solved rates show the ratio between the number of police-recorded crimes where the offender has received a formal sanction (includes; charges, cautions, penalty notices and cannabis warnings), and the total number of crimes recorded in the time period covered. (Solved rates do not include restorative justice or a community resolution.</p>			
Potential Performance Measures		Rationale for inclusion	Latest Performance		
			Number (01/10/2016 – 30/09/2017)		Increase/Decrease % (01/09/2016 – 31/08/2017)
2	Total number of crimes +/- incidents	Provides a broad indication of the level of crime in the borough, covering all crimes	Total number of Incidents	Total number of Crimes	Crimes - ↓1
			3609 (September)	15312 (September)	Incidents - ↓2
3	Anti-social Behaviour reported	A key concern of members and public that is not reflected in the 10 BCS crimes performance measure.	6726		↓2
4	Number of arrests (cumulative)	Provides key performance information relating to Police activity to tackle crime. However, the measure may be misleading as the number of arrests has been declining as a result of greater use of alternatives to formal charges (penalty notices, community resolution, cautions etc..) – a trend which is likely to continue.	496		↓12
5	'Positive disposals' (outcomes of crimes 'cleared up' other than a formal conviction –..)	Recognises the full range of possible outcomes taken following arrest, such as community resolution, cautions etc...	166		↓30
6	Number of domestic abuse incidents	High profile area of work and a demand pressure on resources.	2222		↓3
7	Number of incidents of missing people reported	High profile area of work and a demand pressure on resources.	68		↓18



Revenue Budget Monitoring 2017/18

Period 7

as at 31 October 2017
Portfolio Summary

Contents

Commentary	3
General Fund Summary Forecast	9
Portfolio	
Leader	10
Culture, Tourism and the Economy	12
Corporate and Community Support Services	15
Housing, Planning & Sustainability	20
Children & Learning	22
Health & Adult Social Care	25
Transport, Waste & Regulatory Services	27
Technology	31
Housing Revenue Account Summary Forecast	33

1. Commentary

This report outlines the budget monitoring position for the General Fund and Housing Revenue Account for 2017/18, based on the views of the Directors and their Management Teams, in light of expenditure and income to 31st October 2017.

The starting point for the budget monitoring is the original budget as agreed by Council in February 2017.

2. Overall Budget Performance – General Fund

As at the end of October, an underspend to the overall Council budget of £2,247,000 is currently being forecast for the year-end. This position reflects a projected overspend of £375,000 in Council departmental spending and a £2,622,000 underspend on financing costs. The variances which services are reporting are detailed in section 3. The forecast net underspend of £2,247,000 is currently expected to be transferred to earmarked reserves to ensure the General Fund balance remains at £11 million.

General Fund Portfolio Forecast Comparison 2017/18 at 31 October 2017 - Period 7

Portfolio	Latest Budget 2017/18 £000	Projected Outturn 2017/18 £000	October Forecast Variance £000	September Forecast Variance £000
Leader	2,314	2,264	(50)	(50)
Culture, Tourism & the Economy	12,944	12,994	50	104
Corporate and Community Support Services	11,540	11,375	(165)	(230)
Housing, Planning & Sustainability	5,011	5,023	12	22
Children & Learning	27,311	28,338	1,027	1,011
Health & Adult Social Care	39,262	39,496	234	223
Transport, Waste & Regulatory Services	22,953	22,220	(733)	(855)
Technology	4,620	4,620	0	0
Total Portfolio	125,955	126,330	375	225
Non-Service Areas	15,316	12,694	(2,622)	(2,329)
Earmarked Reserves	(18,118)	(15,871)	2,247	2,104
Net Expenditure / (Income)	123,153	123,153	0	0

Where Portfolios are forecasting an overspend by the end of the year, the relevant Director has been advised that appropriate action plans must be in place to address any projected overspend position so that a balanced budget for the Council is produced by the year end.

3. Service Variances - £375,000 forecast overspend

The key variances are as shown in the following table:-

Portfolio	Unfavourable £'000	Favourable £'000	Net £'000	Previous period £'000
<u>Leader</u>				
Part year vacancy for Chief Executive post		(40)		(40)
Treasury Management costs		(10)		(10)
	0	(50)	(50)	(50)
<u>Culture, Tourism & the Economy</u>				
Pension opt-in costs	17			14
Grounds Maintenance income shortfall	50			50
Part year vacancies within the Library Service		(50)		(50)
Set up costs of the new library ICT system	50			50
Saving in relation to a new library ICT system delayed for 1 year	50			0
Vacancy within the Museums service		(32)		(32)
Utility costs at the old Beecroft Gallery		(30)		0
Part year vacancy within the Parks Service		(20)		(18)
Theatre contract negotiations ongoing	0			75
Water testing costs along the Pier and Foreshore	100			100
Pier admission income		(50)		(50)
Part year vacancy in the Economic Development team		(20)		(20)
Staffing underspend due to maternity leave		(15)		(15)
	267	(217)	50	104
<u>Corporate and Community Support</u>				
Underspend on PA costs for Director of Legal and Democratic Services		(10)		(10)
Underspend on residual budget from the deletion of the Programme Office		0		(40)
Vacant posts in the Financial Planning and Control team		(60)		(60)
Vacant posts in the Accounts Payable team		(20)		(20)
Vacant post in Asset Management team		(50)		(50)
Additional rents (including Backrent) for SBC Properties		(50)		(50)
Income relating to Council Tax Court Costs		(90)		(90)
Unused budget in the NDR Collections team		(10)		(10)
Benefits Admin Team Staffing	50			50
Civic Centre contract cleaning	60			60
Income for Pergola Walk not achieved	50			
Vacancies in the Customer Service team		(20)		(20)
Unused budget in the Partnership team		(20)		0
Vacant hours in the Voluntary Organisations team		(15)		(10)
Members scrutiny and conference expenses		(10)		(10)
Overspend on running costs at Porters				20
Underspend on Members N.I. and Chairperson Allowance				(20)
Court Costs and Barrister Fees in Legal Team	30			
Income for Legal Services				30
	190	(355)	(165)	(230)

...Continued				
<u>Housing, Planning & Sustainability</u>				
Vacancies in the Private Sector Housing team		(10)		0
Agency costs and market supplements in the Building Control and Development Control teams	163			74
Additional income generated by the Building Control and Development Control teams		(141)		(52)
	163	-151	12	22
<u>Children and Learning</u>				
Children with disabilities and associated cost of direct payments	30			27
Children's Placements - forecast for current cohort of PVI looked after children	568			538
Leaving Care accommodation costs and support costs	146			169
Staffing pressure costs in children services	211			137
Support costs for Children under Sect 17 and Sect 20		(74)		(59)
Home to School Transport	(50)			0
Funding pressures at the Marigold Assessment centre mostly attributable to transport costs	66			66
Forecast on current in-house fostering placements and impact of adoption referral income	130			133
	1,101	(74)	1,027	1,011
<u>Health and Adult Social Care</u>				
People with a Learning Disability - Lower than estimated residential care placements and day care services		(140)		(100)
People with Mental Health Needs - Higher than estimated residential care placements and direct payments	188			142
Older People - residential care packages and complex packages	229			235
Physical and Sensory Impairment - Higher than estimated residential care placements	20			16
Health contribution towards Integrated commissioning		(70)		(70)
Capitalisation of salaries is lower than target, slightly offset by vacancies in the team		7		0
	437	(203)	234	223

...Continued				
Transport, Waste & Regulatory Services				
Traffic signals maintenance contract		(25)		(25)
Shortfall in highways income	50			50
Winter service stock carried forward from 2016/17		(80)		(80)
Parking enforcement contractor underperformance and PCN bad debt provision	144			178
Security costs incurred at the Travel Centre	68			68
Staff time charged to grant funded projects		(15)		0
Additional streetwork inspectors above the budgeted establishment	66			66
Upgrades to streetwork inspectors equipment	11			0
Streetwork permit income shortfall	64			0
Drainage cleansing	20			0
Additional capitalisation of salaries in the Road Safety team		(28)		0
Reduced capitalisation of salaries in the Traffic Management team	108			0
Contribution to the Essex Safety Camera Partnership is now self-funded by the partnership		(80)		0
Electricity refunds due to updated meter readings		(15)		(15)
Public conveniences contractor underspend		(20)		(20)
Waste service contractor underspend		(100)		(200)
Waste MBT still in commissioning phase		(900)		(900)
Food processing now generates income rather than costs		(100)		(125)
Street cleansing contractor overspend	0			50
Standby pay budget no longer required due to service		(28)		(28)
Flood Defences pump station servicing	66			66
Flood Defences land licence	40			40
Vacant Flood Defence Engineer and Technician posts		(34)		0
Staffing saving in Business Support to be realised in 2018/19	20			20
Impact of the 2017/18 Pay Policy review	35			0
	692	(1,425)	(733)	(855)
Technology				
ICT agency cost to backfill secondments to capital projects	0			0
	0	0	0	0
Total	2,850	(2,475)	375	225

Non Service Variances (£2,622,000 forecast underspend)

Financing Costs – (£2,622,000)

This provision is forecast to be underspent against budget at the year-end for the following reasons:

- Revised Minimum Revenue Provision Policy (£1,924,000)
- PWLB interest is lower due to reduced borrowing (£470,000)
- Revised interest calculations in relation to HRA revenue borrowing has resulted in an increase in the interest payable £9,000
- HRA interest (£3,000)
- Reduction in in-house investments due to reduced surplus cash availability £10,000
- Interest on short term borrowing £70,000
- Reduced interest to be received on energy efficiency schemes £25,000
- VAT Interest due to a Voluntary Disclosure £3,000
- Investments from the property fund currently have a higher value than anticipated (£350,000)
- Principal repayment of an interest free loan £8,000.

4. Appropriations to / from Earmarked Reserves

Net appropriations from Earmarked Reserves totalling £12,282,000 were agreed by Council when setting the 2017/18 budget in February 2017. The current outturn position allows for further in-year net appropriations from reserves totalling £3,588,410. Total net appropriations from/(to) reserves for 2017/18 will therefore equal £15,870,410.

- £4,086,000 from the Capital Reserve as agreed at Cabinet in June 2017
- £507,200 from the Business Transformation Reserve to enable the progression of projects
- £75,000 from the Public Health Reserve Grant Reserve
- £644,710 from the General Grants Reserve
- £20,500 from the Public Health DAAT Reserve
- £27,000 from the Adult Social Care Reserve
- £540,000 from the Children's Social Care Reserve
- (£125,000) to the Election Reserve (2017-18 is a fallow year)
- £260,000 from the Specific Corporate Projects Reserve
- (£200,000) to the Rental Equalisation Reserve
- (£2,247,000) appropriation to Reserves at the year end for projected year end underspend

£3,588,410 Total from Reserves

5. Revenue Contributions to Capital Outlay (RCCO)

The original budget for 2017/18 included planned revenue contributions for capital investments, via the use of Earmarked Reserves, of £3,804,000. Due to additions to the capital programme agreed at Cabinet in June 2017, this budget has now increased to £7,988,000. Earmarked Reserves will fund £7,890,000 of this, with the remaining £98,000 funded from energy savings generated from energy efficiency projects.

6. Performance against Budget savings targets for 2017/18

As part of setting the Council budget for 2017/18, a schedule of Departmental and Corporate savings was approved totalling £7.502 million. These are required to achieve a balanced budget.

A monthly exercise is in place to monitor the progress of the delivery of these savings. A breakdown, by RAG status, of the Departmental Savings is shown below:

	Red £000	Amber £000	Green £000	Original Savings Total £000	Projected Outturn £000	Forecast Variance £000
Department						
Chief Executive	0	785	205	990	990	0
People	671	751	3,119	4,541	3,428	(1,113)
Place	355	182	1,434	1,971	1,688	(283)
Total	1,026	1,718	4,758	7,502	6,106	(1,396)

Although the current forecast is showing a shortfall of £1,396,000 against the required savings total of £7.502 million, it is currently expected that the total savings will be delivered in full as part of each Department's overall budget total by the end of the financial year either by finding alternative savings or ensuring amber and red savings are delivered in full.

7. Overall Budget Performance – Housing Revenue Account (HRA)

The HRA budget was approved by Council on 23rd February 2017 and anticipated that £3,392,000 would be appropriated to earmarked reserves in 2017/18.

The closing HRA balance as at 31st March 2017 was £3,502,000.

The current forecast is projecting higher than anticipated rental income of £350,000 due to a lower number of void properties than estimated in the budget. Other income is also over achieving compared to the original target because of an increase in users of the privately funded Careline. There is also a £29,000 pressure due to resident patrol services in Victoria Ward and a £3,000 pressure on capital financing charges because the interest payable on the HRA's internal borrowing is higher than expected. The HRA's share of interest received on investments is higher than estimated in the budget by £9,000. The overall underspend of £427,000 will be transferred to the Capital Investment Reserve.

8. Budget Virements

In line with the approved financial procedure rules all virements over £50,000 between portfolio services or between pay and non-pay budgets are to be approved by Cabinet.

Below is a table showing the virements which fall within these parameters:-

	DR	CR
	£	£
Virements over £50,000 in reported period	161	(161)
Virements over £50,000 previously reported	9,168	(9,168)
Virements approved under delegated authority	353	(353)
Total virements	9,682	(9,682)

The virements for Cabinet approval this period are:

- £161,400 4th Tier Management Review Salary Increase transferred to Service Areas

£161,400 Total

Due to the changes made at Appointments Council, amendments have been made to the hierarchy structure within this report which has adjusted the opening budget shown from the original budget book. An additional exercise has been undertaken to ensure that all costs are allocated to the correct portfolio service within the Children & Learning Portfolio in line with CIPFA guidance.

General Fund Forecast 2017/18
at 31 October 2017 - Period 7
Portfolio Holder Summary

Portfolio	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
Leader	2,567	(180)	2,387	(73)	2,314	2,264	(50)	5,502	5,206	(296)
Culture, Tourism & the Economy	16,350	(3,757)	12,593	351	12,944	12,994	50	7,546	7,871	325
Corporate and Community Support Services	121,679	(109,623)	12,056	(516)	11,540	11,375	(165)	7,535	7,433	(102)
Housing, Planning & Sustainability	7,725	(2,603)	5,122	(111)	5,011	5,023	12	2,942	2,876	(66)
Children & Learning	105,228	(78,991)	26,237	1,074	27,311	28,338	1,027	16,004	17,719	1,715
Health & Adult Social Care	67,470	(28,522)	38,948	314	39,262	39,496	234	21,243	21,557	314
Transport, Waste & Regulatory Services	33,996	(11,602)	22,394	559	22,953	22,220	(733)	13,303	12,613	(690)
Technology	5,354	(971)	4,383	237	4,620	4,620	0	2,756	2,801	45
Portfolio Net Expenditure	360,369	(236,249)	124,120	1,835	125,955	126,330	375	76,831	78,076	1,245
Reversal of Depreciation	(23,460)	4,629	(18,831)	0	(18,831)	(18,831)	0	(10,985)	(10,987)	(2)
Levies	590	0	590	0	590	590	0	328	327	(1)
Financing Costs	16,594	0	16,594	0	16,594	13,972	(2,622)	7,775	5,818	(1,957)
Contingency	5,228	0	5,228	(183)	5,045	5,045	0	1,992	0	(1,992)
Pensions Upfront Funding	7,467	0	7,467	0	7,467	7,467	0	0	0	0
Miscellaneous Income	0	0	0	0	0	0	0	0	246	246
Sub Total	6,419	4,629	11,048	(183)	10,865	8,243	(2,622)	(890)	(4,596)	(3,706)
Net Operating Expenditure	366,788	(231,620)	135,168	1,652	136,820	134,573	(2,247)	75,941	73,480	(2,461)
General Grants	0	(3,537)	(3,537)	0	(3,537)	(3,537)	0	(1,938)	(2,298)	(360)
Corporate Savings	0	0	0	0	0	0	0	0	0	0
Revenue Contribution to Capital	3,804	0	3,804	4,184	7,988	7,988	0	2,219	0	(2,219)
Contribution to / (from) Earmarked Reserves	(12,282)	0	(12,282)	(5,836)	(18,118)	(15,871)	2,247	(10,705)	(17,497)	(6,792)
Contribution to / (from) General Reserves	0	0	0	0	0	0	0	0	0	0
Net Expenditure / (Income)	358,310	(235,157)	123,153	0	123,153	123,153	0	65,517	53,685	(11,832)

Use of General Reserves					
Balance as at 1 April 2017	11,000		11,000	11,000	0
Use in Year	0	0	0	0	0
Balance as at 31 March 2018	11,000	0	11,000	11,000	0

General Fund Forecast 2017/18
at 31 October 2017 - Period 7
Leader
Portfolio Holder - Cllr J Lamb

Service		Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a	Corporate Subscriptions	73	0	73	0	73	73	0	42	43	1
b	Corporate and Non Distributable Costs	1,764	(180)	1,584	(224)	1,360	1,310	(50)	4,939	4,679	(260)
c	Emergency Planning	85	0	85	0	85	85	0	49	42	(7)
d	Strategy & Performance	645	0	645	151	796	796	0	472	442	(30)
Total Net Budget for Portfolio		2,567	(180)	2,387	(73)	2,314	2,264	(50)	5,502	5,206	(296)

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

50
101
(224)
(73)

General Fund Forecast 2017/18
at 31 October 2017 - Period 7
Leader
Portfolio Holder - Cllr J Lamb

Forecast Outturn Variance	Year to Date Variance
a.	
b. The Chief Executive post was vacant for the first three months of the year, resulting in an expected underspend of £40k against budget. A forecast underspend of £10k on Debt Management Expenses (due to enhanced cash fees being deducted at source rather than by invoice).	Year to date budgets for Corporate Initiatives and Pension Costs are currently underspent however due to the ad-hoc and high value nature it is not possible to forecast outturn with any degree of confidence
c.	
d.	

**General Fund Forecast 2017/18
at 31 October 2017 - Period 7
Culture, Tourism & the Economy
Portfolio Holder - Cllr A Holland**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Arts Development	554	(305)	249	5	254	271	17	223	262	39
b Amenity Services Organisation	3,615	(670)	2,945	4	2,949	2,999	50	1,870	1,982	112
c Culture Management	67	(6)	61	200	261	261	0	235	239	4
d Library Service	3,394	(394)	3,000	4	3,004	3,054	50	1,935	1,988	53
e Museums and Art Gallery	1,135	(68)	1,067	26	1,093	1,031	(62)	650	613	(37)
f Parks And Amenities Management	1,693	(665)	1,028	6	1,034	1,014	(20)	499	490	(9)
g Sports Development	53	0	53	0	53	53	0	31	32	1
h Sport and Leisure Facilities	615	(304)	311	0	311	311	0	131	128	(3)
i Southend Theatres	849	(27)	822	0	822	822	0	488	508	20
j Resort Services Pier and Foreshore and Southend Marine Activity Centre	2,689	(884)	1,805	25	1,830	1,880	50	659	639	(20)
k Tourism	136	(18)	118	(78)	40	40	0	23	10	(13)
l Economic Development	571	(250)	321	71	392	372	(20)	187	396	209
m Town Centre	210	(59)	151	(2)	149	149	0	100	63	(37)
n Better Queensway	0	0	0	44	44	44	0	44	63	19
o Climate Change	106	(43)	63	46	109	109	0	129	111	(18)
p Closed Circuit Television	450	(32)	418	0	418	418	0	248	255	7
q Community Safety	213	(32)	181	0	181	166	(15)	94	92	(2)
Total Net Budget for Portfolio	16,350	(3,757)	12,593	351	12,944	12,994	50	7,546	7,871	325

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

290

23

38

351

**General Fund Forecast 2017/18
at 31 October 2017 - Period 7
Culture, Tourism & the Economy
Portfolio Holder - Cllr A Holland**

Forecast Outturn Variance	Year to Date Variance
a. A member of staff opted into the pension scheme resulting in an unanticipated increase in costs. Furthermore, the opening of Unit 21 has resulted in the café incurring some running costs. A profit share arrangement is in place which it is anticipated will generate some income to compensate this.	
b. The entire Grounds Maintenance service was brought in-house in January 2016 and the staffing saving which was to be made took longer to deliver than anticipated, however this is now finalised and will be delivered in full this year. One of the biggest challenges this year has been income generation. The service has lost a number of large contracts in 2017 which it has struggled to replace but the cost base has not been reduced to compensate for this.	Bulk of supplies purchased at the start of the year for use throughout. There has also been a reduction in income received to date.
c.	
d. The Library service has recently procured a new library management system which will deliver significant savings once it is implemented. Capital implementation costs will be incurred this year but the running costs for operating the system will be reduced from February 2018. The staff in the service regularly amend their working hours and as a result there is an anticipated underspend on staffing costs.	The Library Service are currently managing a number of vacancies.
e. Staff vacancies are forecasted to result in an underspend within the service as the vacant roles have only recently been advertised. Furthermore, there is anticipated to be an underspend on utility costs at the old Beecroft site.	
f. Staff vacancies within the year have resulted in an underspend against the establishment. These vacant posts have now been filled and the team is fully staffed.	
g.	
h.	
i.	
j. Pier admission figures are higher than anticipated so far resulting in increased income to date. However, the installation of City Beach created a revenue pressure in relation to water testing and repairs and maintenance requirements to ensure that the hugely popular fountains remain operational throughout the year. The vast majority of the capital project was funded externally; however no on-going budget for maintaining the fountains was	

identified.	
k.	
l. Staff vacancies are forecasted to result in an underspend as the current vacant role is yet to be filled.	Grant funding is due to be received which will cover project expenditure.
m	
n.	
o.	
p.	
q. There is a staffing underspend in the Community Safety team as a result of a member of staff being on maternity leave.	

General Fund Forecast 2017/18
at 31 October 2017 - Period 7
Corporate and Community Support
Portfolio Holder - Cllr A Moring

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Departmental Support for the Chief Executive	771	0	771	(162)	609	599	(10)	362	318	(44)
b Accountancy	2,071	(352)	1,719	1	1,720	1,660	(60)	1,016	979	(37)
c Accounts Payable	126	(5)	121	0	121	101	(20)	73	63	(10)
d Accounts Receivable	185	(75)	110	0	110	110	0	64	64	0
e Insurance	155	(245)	(90)	0	(90)	(90)	0	74	76	2
f Asset Management	383	(5)	378	10	388	338	(50)	225	198	(27)
g Community Centres and Club 60	104	(1)	103	0	103	103	0	55	53	(2)
h Corporate and Industrial Estates	430	(2,611)	(2,181)	(171)	(2,352)	(2,402)	(50)	(1,368)	(1,495)	(127)
i Council Tax Admin	854	(595)	259	0	259	169	(90)	153	86	(67)
j Non Domestic Rates Collection	165	(305)	(140)	30	(110)	(120)	(10)	75	55	(20)
Housing Benefit and Council Tax Benefit	1,990	(1,195)	795	(283)	512	562	50	303	331	28
k Admin										
l Rent Benefit Payments	98,947	(99,050)	(103)	0	(103)	(103)	0	50	(77)	(127)
m Internal Audit & Corporate Fraud	835	(188)	647	0	647	647	0	378	355	(23)
n Buildings Management	2,645	(113)	2,532	213	2,745	2,805	60	1,822	1,860	38
o Cemeteries and Crematorium	1,263	(2,525)	(1,262)	19	(1,243)	(1,193)	50	(675)	(512)	163
p Customer Services Centre	1,985	(290)	1,695	4	1,699	1,679	(20)	987	941	(46)
q Dial A Ride Service	122	(19)	103	(16)	87	87	0	50	35	(15)
r Registration of Births Deaths and Marriages	329	(371)	(42)	0	(42)	(42)	0	(24)	(42)	(18)
s Transport Management	160	0	160	7	167	167	0	98	91	(7)
t Vehicle Fleet	527	(344)	183	(4)	179	179	0	100	126	26
u Partnership Team	277	0	277	9	286	266	(20)	165	148	(17)
v Support To Voluntary Sector	779	0	779	0	779	764	(15)	454	448	(6)
w Human Resources	1,745	(497)	1,248	88	1,336	1,336	0	781	785	4
x People & Organisational Development	406	(91)	315	0	315	315	0	164	130	(34)
y Tickfield Training Centre	290	(97)	193	1	194	194	0	127	127	0
z Democratic Services Support	354	0	354	10	364	354	(10)	214	186	(28)
aa Mayoralty	185	0	185	(1)	184	184	0	115	126	11
ab Member Support	705	0	705	25	730	730	0	414	402	(12)
ac Elections and Electoral Registration	352	0	352	(121)	231	231	0	218	166	(52)

ad Local Land Charges	192	(297)	(105)	0	(105)	(105)	0	(38)	(52)	(14)
ae Legal Services	1,170	(243)	927	(19)	908	938	30	514	573	59
af Corporate Procurement	610	0	610	0	610	610	0	355	481	126
ag Property Management and Maintenance	567	(109)	458	(156)	302	302	0	234	408	174
Total Net Budget for Portfolio	121,679	(109,623)	12,056	(516)	11,540	11,375	(165)	7,535	7,433	(102)

Virements

£000

Transfer from earmarked reserves	(208)
Allocation from Contingency	(257)
In year virements	(51)
	<u>(516)</u>

**General Fund Forecast 2017/18
at 31 October 2017 - Period 7
Corporate and Community Support
Portfolio Holder - Cllr A Moring**

Forecast Outturn Variance	Year to Date Variance
a. The full budget for the post of PA to the Director of Legal & Democratic Services will not be required.	
b. An underspend due to vacant posts in the Financial Planning and Control team.	A post in the Financial Planning and Control team has been vacant for over a year due to problems recruiting. This has now been filled.
c. Vacant post	
d.	
e.	
f. Underspend resulting from a vacancy which continues to remain hard to fill	
g.	
h. Income for rentals is higher than forecast due to back-rent for the café at the Forum, the Cockle Sheds at Leigh, and Borough Combination Ground.	Increase in the on-going rental streams due to the recent acquisition of the Range site and in-year rent reviews
i. Agency costs in the Council Tax team are putting pressure on the employee budget. Costs for the Essex-wide Counter Fraud software are exacerbating an overspend on IT costs. This will be right-sized with income from higher than budgeted Court Costs income. After accounting for a corresponding increase to Bad Debt Provision, the current forecast for year-end is an underspend of £90k.	
j. Based on spend to date and an analysis of the previous year spend, there is expected to be a £10k underspend against NDR Collection	
k. The DWP imposes targets to avoid Administration Delay and Errors to Housing Benefit claims. It is more cost effective for the service to incur agency and overtime costs than breach these targets. Due to the potential impact to workload once Universal Credit becomes established, it is felt that contractors and agency staff should be used instead of filling established posts.	
l.	Period 7 Benefits Monitoring is indicating that there will be an underspend at year-end which is understandable given the work the team have put in to lower the error rate. Due to the correlative assumptions made in the calculation, no forecast has been made.

Forecast Outturn	Year to Date
m.	
n. Contract cleaning is forecast to overspend against budget. A review is currently underway to reduce this and any amendments will be reflected in future forecasts.	Security and Contract Cleaning are exceeding budget.
o. In 2017-18 the income budget was increased to reflect the new Pergola Walk project however due to various issues with the contractors, the start of this project has been delayed. It was hoped that additional income would compensate the shortfall however as at Period 7, this has not been realised so a pressure of £50k has been forecast.	
p. There is currently an underspend against salaries in the Customer Service team due to staff vacancies.	
q.	
r.	Due to the seasonal nature of weddings, income is currently higher than budget.
s.	
t.	
u. The office expenses budget in the Partnership Team is unlikely to be spent which will result in an underspend to the team.	
v. Vacant hours	
w.	
x.	Although there is currently a year to date underspend, a fully funded restructure has yet to be finalised. Once in place increased income targets will need to be monitored closely to ensure they can be delivered in full.
y.	
z. At Period 7 there is no expenditure against the Members' Scrutiny and Conference Expenses budgets. This is in line with last year so is expected to result in an underspend at the end of the year.	
aa.	
ab.	
ac.	2017-18 is a fallow year for local elections with the exception of one by-election. As part of the budget process it was agreed that the underspend will be transferred to the Election Reserve at year-end to cover costs in future years.
ad.	

Forecast Outturn	Year to Date
<p>ae. The posts for Children's Solicitor and Legal Assistant included in the 2017-18 budget pressures have not yet been filled which is adding to the pressure on the Legal/Barristers' Fees budgets across the organisation</p> <p>Note - further discussions will be held between Children Services and the Corporate Team to quantify the anticipated overspend at year-end.</p>	
af.	
ag.	Staff time is still to be capitalised against a variety of capital projects.

General Fund Forecast 2017/18
at 31 October 2017 - Period 7
Housing, Planning & Sustainability
Portfolio Holder - Cllr M Flewitt

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
<u>Housing</u>										
a Strategy & Planning for Housing	164	0	164	(115)	49	49	0	0	0	0
b Private Sector Housing	2,734	(1,056)	1,678	45	1,723	1,713	(10)	996	986	(10)
c Housing Needs & Homelessness	822	(534)	288	(45)	243	243	0	140	276	136
d Supporting People	2,508	0	2,508	0	2,508	2,508	0	1,463	1,463	0
<u>Planning</u>										
e Building Control	400	(410)	(10)	2	(8)	30	38	(6)	21	27
f Development Control	862	(603)	259	2	261	231	(30)	180	(7)	(187)
g Regional and Local Town Plan	235	0	235	0	235	249	14	169	137	(32)
Total Net Budget for Portfolio	7,725	(2,603)	5,122	(111)	5,011	5,023	12	2,942	2,876	(66)

Virements

Transfer from earmarked reserves
Allocation from Contingency
In year virements

£000

0

30

(141)

(111)

**General Fund Forecast 2017/18
at 31 October 2017 - Period 7
Housing, Planning & Sustainability
Portfolio Holder - Cllr M Flewitt**

Forecast Outturn Variance	Year to date Variance
a.	
b.	
c.	
d.	
e. Pressure from agency staff costs and market supplements is likely to cause an overspend on the staffing budget in the Building Control team, This is being partially offset by income performing above expected levels.	
f. Development Control income has been received for a large scale planning application and this is offsetting pressure from agency staff costs and market supplements.	Development Control income received for a large scale planning application.
g. Pressure from agency staff costs is likely to cause an overspend on the staffing budget in the Regional and Local Town Plan team.	

General Fund Forecast 2017/18
at 31 October 2017 - Period 7
Children and Learning
Portfolio Holder - Cllr J Courtenay

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
<u>Retained</u>										
a Childrens Commissioning	935	(316)	619	96	715	715	0	418	395	(23)
b Children with Special Needs	1,149	(169)	980	0	980	1,010	30	571	589	18
c Early Years Development and Child Care Partnership	10,769	(9,562)	1,207	0	1,207	1,207	0	689	670	(19)
d Children Fieldwork Services	5,562	(135)	5,427	218	5,645	5,962	317	4,043	4,545	502
e Children Fostering and Adoption	4,546	(191)	4,355	357	4,712	4,842	130	2,562	2,936	374
f Youth Service	2,602	(1,483)	1,119	339	1,458	1,458	0	854	854	0
g Other Education	940	(754)	186	0	186	186	0	106	97	(9)
h Private Voluntary Independent	3,475	(120)	3,355	0	3,355	3,925	570	1,957	2,785	828
i Children Specialist Commissioning	1,751	(60)	1,691	99	1,790	1,820	30	580	627	47
j School Support and Preventative Services	28,371	(22,347)	6,024	21	6,045	5,995	(50)	3,517	3,514	(3)
k Youth Offending Service	1,906	(632)	1,274	(56)	1,218	1,218	0	707	707	0
<u>Delegated</u>										
l Schools Delegated Budgets	43,222	(43,222)	0	0	0	0	0	0	0	0
Total Net Budget for Portfolio	105,228	(78,991)	26,237	1,074	27,311	28,338	1,027	16,004	17,719	1,715

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

999

23

52

1,074

General Fund Forecast 2017/18
at 31 October 2017 - Period 7
Children and Learning
Portfolio Holder - Cllr J Courtenay

Forecast Outturn Variance	Year to Date Variance
a.	
b. Marginal overspend variance on Children with Disabilities	
c.	
d. Overspend pressure on leaving care accommodation and support costs and staffing pressures in relation to teams running at full establishment, with agency cover.	Reflecting Year to date pressures on leaving care accommodation and support costs
e. Overspend pressures within Inhouse fostering care provision due to the increased numbers of children looked after and service running at increased capacity. Forecasts also indicate continued pressure on transport costs at the Marigold Assessment centre, and a marginal overspend on Adoption services.	Reflecting Year to date pressures on Inhouse fostering care provision, marigold assessment centre
f.	
g.	
h. Overspend pressure due to increased Looked after children numbers during 2016/17 and into 2017/18. Additional financial pressures are also included due to 2 high cost secured placements. Through the work of the Edge of Care team, the service is undertaking measures to reduce further numbers of Children being taken into care by supporting the family to keep the child safe at home.	Year to date overspend on PVI reflecting current financial pressures.
i. Marginal Overspend variance on Children Specialist Commissioning	
j. Underspend due to additional contributions for transporting out of borough pupils from other local authorities.	
k.	
l.	

Whilst this report presents the Council's financial position, it must be noted there are significant financial pressures in the High Needs Dedicated School Grant (DSG) block funding. These financial pressures have continued into 2017/18 from 2016/17. An exceptional Education Board meeting was held on the 6th July 2017, to allocate the high needs funding for 2017/18 including required savings targets. Pressures have risen through increases in Education Health and Care plan (EHCP) top up funding due to an increase in pupils no.s supported, as well as increased top up funding awarded to Special Schools due to more pupils in higher paid top up bands. The Education Board, through the advice and guidance of the Finance and Resource sub group are tasked to work on a medium term 2 year financial plan to restore financial sustainability to the DSG. There is also a further DSG pressure in relation to the continual transfer of £0.5mil from the Schools block to Early Years block (agreed for 2018/19 only), The £0.5mil transfer is used to support the Quality and Sufficiency of Early Years provision. Papers will be presented to the Education Board in March 2018, led by the Group Managers for both Early Years and High Needs to address these funding issues and present a way forward.

General Fund Forecast 2017/18
at 31 October 2017 - Period 7
Health and Adult Social Care
Portfolio Holder - Cllr L Salter

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
Adult Social Care										
a Adult Support Services and Management	224	0	224	0	224	154	(70)	130	145	15
b Commissioning Team	2,120	(346)	1,774	(73)	1,701	1,688	(13)	991	955	(36)
c Strategy & Development	1,797	(215)	1,582	31	1,613	1,633	20	915	1,015	100
d People with a Learning Disability	14,383	(1,421)	12,962	(251)	12,711	12,571	(140)	7,397	7,342	(55)
e People with Mental Health Needs	3,350	(167)	3,183	250	3,433	3,621	188	1,999	2,117	118
f Older People	28,807	(14,592)	14,215	207	14,422	14,651	229	8,390	8,555	165
g Other Community Services	2,522	(865)	1,657	78	1,735	1,735	0	1,009	1,004	(5)
h People with a Physical or Sensory Impairment	4,572	(1,211)	3,361	32	3,393	3,413	20	1,969	1,981	12
i Service Strategy and Regulation	124	(69)	55	0	55	55	0	31	31	0
Health										
j Public Health	6,991	(7,141)	(150)	(21)	(171)	(171)	0	(1,272)	(1,272)	0
k Drug and Alcohol Action Team	2,313	(2,230)	83	61	144	144	0	(273)	(273)	0
l Young Persons Drug and Alcohol Team	267	(265)	2	0	2	2	0	(43)	(43)	0
Total Net Budget for Portfolio	67,470	(28,522)	38,948	314	39,262	39,496	234	21,243	21,557	314

Virements

Transfer from earmarked reserves
Allocation from Contingency
In year virements

£000

158

22

134

314

**General Fund Forecast 2017/18
at 31 October 2017 - Period 7
Health and Adult Social Care
Portfolio Holder - Cllr L Salter**

Forecast Outturn Variance	Year to Date Variance
a. Health contribution towards Integrated Commissioning.	
b.	
c. The capitalisation of salaries target is higher than the staff time so far capitalised up to period 7. This pressure is partly reduced by the Group Manager vacancy in the team.	
d. Outturn forecasts are predicting the full 2017/18 PE1 Learning Disability saving delivery of £500k. The £140k underspend is in relation to day care services.	
e. Outturn on Mental Health is showing a year end pressure of £188K. This is mainly due to opening budget pressures on care package costs, particularly in residential care.	Year to date overspending largely because of higher than anticipated residential care packages.
f. The forecast overspend is reflecting budget pressures on complex intensive homecare services, direct payments and residential care. This forecast will be monitored closely during the financial year.	Pressures on homecare, direct payments and residential care packages.
g.	
h. Outturn forecasts are predicting budget pressures on complex intensive homecare services and residential care.	
i.	
j.	
k.	
l.	

General Fund Forecast 2017/18
at 31 October 2017 - Period 7
Transport, Waste & Regulatory Services
Portfolio Holder - Cllr T Cox

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
<u>Transport</u>										
a Highways Maintenance	9,830	(2,048)	7,782	202	7,984	7,949	(35)	4,573	4,933	360
b Bridges and Structural Engineering	412	0	412	0	412	412	0	240	232	(8)
c Decriminalised Parking	1,157	(1,666)	(509)	0	(509)	(365)	144	(292)	(113)	179
d Car Parking Management	1,031	(6,485)	(5,454)	80	(5,374)	(5,374)	0	(3,353)	(3,326)	27
e Concessionary Fares	3,217	0	3,217	90	3,307	3,307	0	2,427	2,415	(12)
f Passenger Transport	400	(64)	336	(3)	333	401	68	236	298	62
g Road Safety and School Crossing	234	0	234	0	234	206	(28)	137	109	(28)
h Transport Planning	599	(854)	(255)	10	(245)	(119)	126	(266)	(641)	(375)
i Traffic and Parking Management	503	(5)	498	(3)	495	523	28	287	281	(6)
<u>Waste and Cleansing</u>										
j Public Conveniences	550	0	550	5	555	520	(35)	331	286	(45)
k Waste Collection	4,393	0	4,393	222	4,615	4,515	(100)	2,686	2,573	(113)
l Waste Disposal	5,533	0	5,533	(158)	5,375	4,375	(1,000)	3,129	2,482	(647)
m Street Cleansing	1,381	(7)	1,374	(13)	1,361	1,361	0	791	787	(4)
n Household Recycling	486	0	486	(16)	470	470	0	273	274	1
o Environmental Care	386	(4)	382	(143)	239	211	(28)	137	98	(39)
p Waste Management	487	0	487	(10)	477	477	0	163	171	8
<u>Other Services</u>										
q Flood and Sea Defence	745	(11)	734	0	734	806	72	423	474	51
r Enterprise Tourism and Environment Central Pool	1,354	0	1,354	16	1,370	1,425	55	800	856	56
<u>Regulatory</u>										
s Regulatory Business	523	(11)	512	23	535	535	0	317	163	(154)
t Regulatory Licensing	304	(433)	(129)	227	98	98	0	(20)	(144)	(124)
u Regulatory Management	227	0	227	0	227	227	0	130	294	164
v Regulatory Protection	244	(14)	230	30	260	260	0	154	111	(43)
Total Net Budget for Portfolio	33,996	(11,602)	22,394	559	22,953	22,220	(733)	13,303	12,613	(690)

Virements

Transfer from/(to) earmarked reserves
Allocation from Contingency
In year virements

£000

233

241

85

559

**General Fund Forecast 2017/18
at 31 October 2017 - Period 7
Transport, Waste & Regulatory Services
Portfolio Holder - Cllr T Cox**

Forecast Outturn Variance	Year to date Variance
a. The winter service is currently fully stocked, primarily due to the salt which was purchased for last winter. As a result, an underspend in the current year seems likely, however budget provision is still available should there be a need to purchase more materials due to a poor winter. A small underspend is also likely on Traffic Signals due to continuing benefits of the LED upgrade. These are both offsetting the potential shortfall in income generated from licenses.	There is currently a shortfall in the income generated from licenses and also for recharging the cost of works in relation to road traffic incidents.
b.	
c. A drop in the number of Parking Charge Notices issued for non-compliance has resulted in a fall in projected income levels. The service is working with the contractor to ensure this is as a result of increased compliance and not underperformance.	A drop in the number of Parking Charge Notices issued for non-compliance has resulted in a fall in income.
d.	
e.	
f. Unfortunately the Travel Centre has been vandalised on a number of occasions and incidents of anti-social behaviour have resulted in the necessity to provide regular security patrols at the site in order to provide a safe environment for bus users.	Costs of security requirements at the Travel Centre continue to be above the budget provision available.
g. The amount of staff time able to be recharged to capital projects is above the budgeted levels, creating an underspend on staffing costs.	
h. Costs of additional streetworks inspectors via a contractor has caused an overspend. These inspectors were employed during a changeover from using contractor staff to employing permanent staff. This arrangement ended in September 2017.	The South Essex Active Travel programme is currently behind the anticipated spend profile for the grant.
i. A number of staff who are budgeted on the basis of delivering the capital programme have not charged as much time to capital as anticipated which is causing a revenue pressure.	
j. Due to a review of meter readings within Public Conveniences, a number of credit notes have been received in relation to costs incurred in previous years.	Due to a review of meter readings within Public Conveniences, a number of credit notes have been received in relation to costs incurred in previous years.

k.	Performance deductions have been made against the waste collection and cleansing contract as a result of elements of performance being below the targeted level.	Performance deductions have been made against the waste collection and cleansing contract as a result of elements of performance being below the targeted level.
l.	<p>As a result of the Waste Mechanical Biological Treatment facility (MBT) remaining in a commissioning phase for longer than anticipated, the gate fee is still at a reduced rate which will result in a significant underspend this year. Our future waste disposal options are still being discussed with Essex County Council and as such, disposal costs in future years remain unquantified.</p> <p>Due to changes in how the authority processes food waste, the organisation now generates income from this waste stream and this is having a positive effect on the waste budget.</p>	<p>As a result of the Waste Mechanical Biological Treatment facility (MBT) remaining in a commissioning phase for longer than anticipated, the gate fee is still at a reduced rate which will result in a significant underspend this year. Our future waste disposal options are still being discussed with Essex County Council and as such, disposal costs in future years remain unquantified.</p>
m.		
n.		
o.	Due to changes in staffing arrangements, standby pay is no longer paid to staff.	
p.		
q.	Costs have been incurred due to the storage of spoil in relation to the flood defence scheme and the servicing of pumping stations across the Borough for which no budget provision was identified as a result of the capital works to improve the assets. These are being partially offset by an underspend on staffing due to carrying vacancies.	Costs have been incurred due to the storage of spoil in relation to the flood defence scheme and the servicing of pumping stations across the Borough.
r.	The staffing saving as part of the 2017/18 budget setting will not be achieved this financial year resulting in a staffing pressure. This is expected to be addressed in time for the 2018/19 financial year. An additional one off pressure has also been caused due to the Pay Policy review in relation to Director salaries.	The staffing saving as part of the 2017/18 budget setting will not be achieved this financial year resulting in a staffing pressure. This is expected to be addressed in time for the 2018/19 financial year. An additional one off pressure has also been caused due to the Pay Policy review in relation to Director salaries.
s.		Costs incurred under the Regulatory Management section need to be recharged to Regulatory Business.
t.		Costs incurred under the Regulatory Management section need to be recharged to Regulatory Licensing.
u.		Costs incurred under this section need to be recharged to Regulatory Business and Licensing.
v.		

General Fund Forecast 2017/18
at 31 October 2017 - Period 7
Technology
Portfolio Holder - Cllr T Byford

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000
Information Communications and a Technology	5,354	(971)	4,383	237	4,620	4,620	0
Total Net Budget for Portfolio	5,354	(971)	4,383	237	4,620	4,620	0

Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
2,756	2,801	45
2,756	2,801	45

Virements

Transfer from/(to) earmarked reserves
Allocation from Contingency
In year virements

£000
227
0
10
237

General Fund Forecast 2017/18
at 31 October 2017 - Period 7
Technology
Portfolio Holder - Cllr T Byford

Forecast Outturn Variance	Year to date Variance
a.	To mitigate any overspend, it has been agreed that a further £130k can be drawdown from the Special Corporate Projects Reserve, against ICT projects (which were identified in 2015-16 but have not yet been finalised).

Housing Revenue Account Forecast 2017/18
at 31 October 2017 - Period 7
Deputy Chief Executive - Simon Leftley

Description	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Employees	215	0	215	215	0	0	0	0
b Premises (Excluding Repairs)	732	0	732	761	29	427	401	(26)
c Repairs	4,831	0	4,831	4,831	0	2,973	2,970	(3)
d Supplies & Services	68	0	68	68	0	40	51	11
e Management Fee	5,827	0	5,827	5,827	0	3,586	3,586	0
f MATS	1,124	0	1,124	1,124	0	656	656	0
g Provision for Bad Debts	383	0	383	383	0	0	0	0
h Capital Financing Charges	11,364	0	11,364	11,367	3	6,631	6,638	7
Expenditure	24,544	0	24,544	24,576	32	14,312	7,360	(10)
i Fees & Charges	(393)	0	(393)	(393)	0	(226)	(262)	(36)
j Rents	(26,673)	0	(26,673)	(27,023)	(350)	(15,388)	(15,629)	(241)
k Other	(277)	0	(277)	(376)	(100)	(265)	(378)	(113)
l Interest	(135)	0	(135)	(144)	(9)	(79)	(84)	(5)
m Recharges	(459)	0	(459)	(459)	0	(268)	(268)	(0)
Income	(27,936)	0	(27,936)	(28,395)	(459)	(16,226)	(9,660)	(395)
n Appropriation to Earmarked reserves	3,392	0	3,392	3,819	427	3,392	3,800	408
o Statutory Mitigation on Capital Financing	0	0	0	0	0	0	0	0
Net Expenditure / (Income)	0	0	0	0	0	1,478	1,499	3
Use of Reserves								
Balance as at 1 April 2017	3,502	0	3,502	3,502	0			
Use in Year	0	0	0	0	0			
Balance as at 31 March 2018	3,502	0	3,502	3,502	0			

Housing Revenue Account Forecast 2017/18
at 31 October 2017 - Period 7
Deputy Chief Executive - Simon Leftley

Forecast Outturn Variance	Year to Date Variance
a.	
b. Resident patrol services at Victoria Ward partially offset by lower council tax on void properties.	
c.	
d.	
e.	
f.	
g.	
h. Interest on internal borrowing.	
i.	
j. Rental income is higher than estimated because of a lower number of voids than allowed for in the budget.	
k. Other income is higher than target because of an increase in privately funded Careline.	
l. HRA's share of interest received on investments is higher than estimated in the budget.	
m.	
n. Underspend will be transferred to the HRA capital investment reserve.	
o.	



**Capital Programme Budget
Monitoring 2017/18**

Period 7

**as at 31st October 2017
Departmental Summary**

Capital Programme Monitoring Report – October 2017

1. Overall Budget Performance

The revised Capital budget for the 2017/18 financial year is £66.573million which includes all changes agreed at November Cabinet. Actual capital spend at 31st October is £30.731million representing approximately 46% of the revised budget. This is shown in Appendix 1. (Outstanding creditors totalling £0.571million have been removed from this figure).

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

Department	Revised Budget 2017/18 £'000	Outturn to 31 October 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Expected Variance to Revised Budget 2017/18 £'000
Chief Executive	17,934	13,453	17,934	-
People	9,348	3,699	9,348	-
Place	28,451	11,451	28,451	-
Housing Revenue Account (HRA)	10,840	2,128	8,098	(2,742)
Total	66,573	30,731	63,831	(2,742)

The capital programme is expected to be financed as follows:

Department	Council Budget £'000	External Funding		Total Budget £'000
		Grant Budget £'000	Developer & Other Contributions £'000	
Chief Executive	17,928	-	6	17,934
People	230	9,118	-	9,348
Place	17,404	10,280	767	28,451
Housing Revenue Account (HRA)	10,135	-	705	10,840
Total	45,697	19,398	1,478	66,573
As a percentage of total budget	68.6%	29.2%	2.2%	

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The grants and external contributions position to 31st October is as follows:

Department	Grant Budget £'000	Developer & Other Contributions Budget £'000	Total external funding budget £'000	External funding received £'000	External funding outstanding £'000
Chief Executive	-	6	6	-	6
People	9,118	-	9,118	4,020	5,098
Place	10,280	767	11,047	9,341	1,706
Housing Revenue Account (HRA)	-	705	705	705	-
Total	19,398	1,478	20,876	14,066	6,810

2. Department Budget Performance

Department of the Chief Executive

The revised capital budget for the Department of the Chief Executive is £17.934million. The budget is distributed across various scheme areas as follows

Department of the Chief Executive	Revised Budget 2017/18 £'000	Outturn to 31 October 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Forecast Variance to Year End 2017/18 £'000
Asset Management (Property)	16,858	12,908	16,858	-
Transformation	301	259	301	-
Cemeteries & Crematorium	492	286	492	-
Subtotal	17,651	13,453	17,651	-
Priority Works (see table)	283	-	283	-
Total	17,934	13,453	17,934	-

Priority Works	£'000
Budget available	500
Less budget allocated to agreed schemes	(217)
Remaining budget	283

Actual spend at 31st October stands at £13.453million. This represents 75% of the total available budget.

Asset Management (Property)

A new budget of £150k was agreed at November Cabinet for Herbert Grove. The demolition project has been tendered and the contract has been let with completion expected in early December.

Planning, building control and the tender process required for the works on Pier Arches toilets is underway and works on site are anticipated for January 2018.

The contract has been let on the Ropers Farm Cottages water supply works and works commenced in November.

Transformation

The Channel Shift action plan project combines with the previous Citizen Account and Department for Place end to end transformation project. Citizen Account refers to

functionality accessible to residents via the Council's website which enables details of people's personal relationships with the Council viewable online in a safe and secure environment. The main thrust of the use of the account is to offer residents 24/7 access to all these details and displace communication whether it is in the form of a letter, face to face, telephony contact or email in favour of self-view and self-serve. We have taken the opportunity to also replace the system currently used to present online forms via the website. The initial phase is planned for a go live in December 2017. This will enable the current portals to be replaced with a single portal and customers will be able to manage services from one place with one login and one password to remember.

Cemeteries and Crematorium

Music and visual tribute systems have now been installed in both chapels at the crematorium.

The final solution has been decided for the boiler replacement at Southend Crematorium. The specification has been drawn up and the tender has been submitted to procurement. This scheme is still expected to complete within this financial year.

Priority Works

The Priority works provision budget currently has £283k remaining unallocated.

Department for People

The revised Department for People budget totals £9.348million.

Department for People	Revised Budget 2017/18 £'000	Outturn to 31 October 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Expected Variance to Year End 2017/18 £'000
Adult Social Care	697	141	697	-
General Fund Housing	1,510	624	1,510	-
Condition Schemes	704	406	704	-
Devolved Formula Capital	173	172	173	-
Early Years	536	169	536	-
Primary and Secondary School Places	5,728	2,187	5,728	-
Total	9,348	3,699	9,348	-

Actual spend at 31st October stands at £3.699million. This represents 40% of the total available budget.

Adult Social Care

The Community Capacity grant is used to enable vulnerable individuals to remain in their own homes and to assist in avoiding delayed discharges from hospital. Plans for 2017/18 include project management for social care redesign, costs of sheltered housing review outcomes, development of independent living centre and investment in technology and equipment to promote independence.

General Fund Housing

The Private Sector Renewal scheme is in place to ensure that the private sector stock is kept in a good condition to enable the authority to assist its most vulnerable residents.

The Disabled Facilities scheme is programmed to spend around £1.5million in 2017/18 in-line with the adaptations framework.

Condition Schemes

A budget of £704k has been allocated to address larger conditions in schools where the cost is over the schools capabilities to fund. Most of these works have been undertaken over the school summer holidays to minimise disruption to the schools. Retentions of £17k are being held for works completed last year at six primary schools.

Devolved Formula Capital

This is an annual devolution of dedicated capital grant to all maintained schools. The grant for 2017/18 is £173k. This grant amount will reduce as further maintained schools convert to academy status.

Primary and Secondary School Places

The primary expansion programme is now complete with final retention payments of £69k being held against five projects until the twelve month snagging period is over. A watching brief of demand against availability will be kept. If a need is identified, a further expansion of primary places will be explored to ensure that the council's statutory duty to provide a good school place for all those that request it can be met.

A secondary expansion programme is progressing to ensure that the extra places supplied in primary are matched in secondary as they are needed. The contractors are currently on site at Shoeburyness High School. St Thomas Moore are entering the planning application stage and one other secondary school is progressing a feasibility study. Works at the Wentworth Road site and Southchurch High School have now commenced.

Department for Place

The revised capital budget for the Department for Place is £28.451million. This includes all changes approved at November Cabinet. The budget is distributed across various scheme areas as follows:

Department for Place	Revised Budget 2017/18 £'000	Outturn to 31 October 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Expected Variance to Year End 2017/18 £'000
Culture - Leisure	237	9	237	-
Culture - Parks	491	37	491	-
Culture - Libraries	55	276	55	-
Culture - Theatres	235	81	235	-
Culture - Museums	780	6	780	-
Other Culture	418	6	418	-
Culture S106 Agreements	301	38	301	-
ICT Programme	3,068	1,524	3,068	-
Airport Business Park	6,117	1,623	6,117	-
Better Queensway – Regeneration	628	147	628	-
Incubation Centre	34	-	34	-
Other Enterprise, Tourism & Regeneration	59	24	59	-
Southend Pier	2,479	576	2,479	-
Coastal Defence & Foreshore	277	114	277	-
Highways and Infrastructure	6,359	4,121	6,359	-
Highways S106 Agreements	246	4	246	-
Parking Management	492	105	492	-
Section 38, 278 & 78 Agreements	75	21	75	-
Local Transport Plan	1,698	850	1,698	-
Local Growth Fund	3,582	1,543	3,582	-
Community Safety	20	10	20	-
Transport	200	54	200	-
Energy Saving Projects	600	282	600	-
Total	28,451	11,451	28,451	-

Actual spend at 31st October stands at £11.451million. This represents 40% of the total available budget.

Culture

Surveys have been completed on the Belton Hill Steps scheme enabling draft designs to be drawn up. Works are programmed to commence in the final quarter of this financial year.

The light fitting replacement at Chase Sports and Fitness Centre has been programmed for February half term in conjunction with the school and leisure operator.

Various parks furniture and play equipment schemes are currently underway with procurement currently working on some final purchases for the year. Badger surveys have now taken place at Sidmouth Park meaning that orders can now be placed for the play equipment.

Trail works have been undertaken on the Southchurch Park Tow Path scheme with further ground investigation works required. This scheme is on track for completion within the financial year.

Various Culture S106 schemes are taking place with regards to public art, landscaping and tree replacements.

ICT

New circuit installs are in progress as part of the upgrade of the internet capacity scheme. Installation is due for completion by the end of November.

The cyber security aspect of the Barracuda and Websense replacement schemes has been moved back to January 2018 at the earliest to enable resources to be assigned to higher priority projects.

Enterprise, Tourism & Regeneration

The Regeneration projects include all the work currently taking place on the City Deal Incubation Centre, Airport Business Park and Queensway.

The Westcliff Rugby Club relocation agreement has now been signed and contractors have been appointed to commence the works imminently. Phase two archaeology is scheduled to go out to tender and utilities design is nearing completion with the design works for phase two infrastructure to commence shortly.

Consultation is now live on the Better Queensway scheme and will run until 15th December. Following this, the outcomes will go to Cabinet for approval prior to commencing procurement. Planning application will occur when a partner has been secured.

Southend Pier

The current spend projections on all pier schemes are subject to favourable weather conditions.

The tender document is currently being prepared for the bearing refurbishment scheme on the pier. Works are anticipated to start in January 2018.

A structural engineer has been appointed for a four year period plus an option of one additional year for condition works on the pier. A structural survey is to be carried out and the pier shelter works are out to tender.

Tender evaluation is currently in progress in conjunction with procurement for a structural consultant on phase two of the Prince George extension and the timber outer pier head works which will be commencing shortly.

Coastal Defence and Foreshore

A budget for improving the resilience of the borough to flooding from extreme weather events has been included in the 2017/18 capital programme. Works have now commenced at Harp House and the other main areas to be worked on include the airport, City Beach and Shoebury Common.

Highways and Infrastructure

An allocation of £102k has been received from the Department for Transport for the maintenance of pot holes across the borough. The rest of the Highways Maintenance programme is underway and will continue for the remainder of the financial year.

The Street Lighting budget is a multi-million pound, multi-year scheme to be part funded by the Challenge fund from the Department for Transport. The Department for Transport have agreed a revised completion date of 31st March 2018 with a programme being developed to spend the remaining funds. The installation of columns is now complete with substantial completion of the luminaires and concrete sleeves as at the end of September.

Parking Management

An updated parking strategy has been commissioned which will form the basis of improvement plans to the borough car parks. Feedback from the recent review is currently being assessed for any upgrade requirements.

Section 38, 278 and 78 Schemes

There are a number of S38, S278 and S78 schemes all at various stages. Some of the larger schemes include works on pedestrian crossings and foot path improvements at the airport and works at Fossetts Farm.

Local Transport Plans (LTP Schemes)

The Local Transport Plan schemes cover various areas including better networks, traffic management, better operation of traffic control systems and bridge strengthening.

The plan to upgrade more Automatic Vehicle Location (AVL) screens has now commenced and new Real Time Passenger Information (RTPI) screens are on order and will be installed before year end.

Local Growth Fund

The A127 Growth Corridor projects will support the predicted growth associated with London Southend Airport and the Joint Area Action Plan (JAAP) proposals developed by Southend, Rochford and Essex County Councils to release land and create 7,380 high value jobs. The improvement will also support background growth of Southend and Rochford.

The final business case for A127 Kent Elms junction improvements has been approved by the South East Local Enterprise Partnership and all funding has been received.

There has been a delay to National Grids works which has had a knock on effect causing a delay to completing BT diversions. The BT diversions have caused a delay to the

completion of the outbound new lane. Three lanes inbound and two new pedestrian crossings were in place at the end of June 2018. The new footbridge will be in place this financial year.

Options are being prepared to put forward for the business case at the Bell junction and air quality implications are to be investigated. A draft engagement and consultation document has been prepared and is to be updated. Air quality specialist work has now commenced.

Community Safety

Whilst the CCTV Equipment Renewal scheme is moving forward with consultation, the implementation is likely to be delayed and the majority of the budget has been carried forward into 2018/19. The scheme ties in with the development of the Southend Intel Hub and the process for testing any camera solutions to ensure they are fit for purpose in the future and the subsequent procurement process with take the scheme beyond March 2018.

Transport

The road safety audit stage three has now been reviewed on the A127 Tesco junction improvements with minor adjustments now complete. Works to the steps at Strawberry Fields are yet to be completed.

Southend Transport Model is an on-going scheme to support various multi modal transport projects. A review of the model is complete with options on updating the model to be considered.

Energy Saving Projects

Several projects have been identified from the energy efficiency budget including the feasibility study for the old Beecroft building which is currently awaiting procurement and the feasibility for the combined heat and power works at Civic 1 which have now commenced.

Procurement documents are in the process of being drafted for legal support for the site agreements as part of the Solar PV scheme.

Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2017/18 is £10.840million. The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2017/18 £'000	Outturn to 31 October 2017/18 £'000	Expected outturn 2017/18 £'000	Forecast Variance to Year End 2017/18 £'000
Decent Homes Programme	6,703	1,890	6,703	-
Council House Adaptations	565	187	565	-
Sheltered Housing	345	-	345	-
Other HRA	3,227	51	485	(2,742)
Total	10,840	2,128	8,098	(2,742)

The actual spend at 31st October of £2.128million represents 20% of the HRA capital budget.

Decent Homes Programme

Spend on the Decent Homes programme is expected to be lower than anticipated due to lower numbers of properties needing improvement works within the financial year however this will not impact on the decency figure that is to be achieved. This underspend will be assessed before January Cabinet and a further carry forward figure will be included in the report.

Some of the environmental works have also been put on hold while issues regarding leaseholder contributions are clarified. Additionally, DDA works have been delayed following some issues which are in the process of being resolved. Any further carry forwards on these schemes will be assessed and included in the report to January Cabinet.

Council House Adaptions

This budget relates to minor and major adaptations in council dwellings. Spend depends on the demand for these adaptations and works are currently in progress for 2017/18.

Sheltered Housing

This budget is to be used in conjunction with the Sheltered Housing review.

Other HRA

The housing construction scheme is progressing however the outcome of the application to Anglian Water for the diversion of the culvert at Rochford Road is still outstanding. The technical specification has now been submitted for consideration and an outcome is

expected by the end of November. The tender for the overall build contractor has been extended until January to accommodate this change. Further consultation has been undertaken with both residents and members to keep them up to date of the progress of the scheme. A carry forward of £2.742million will be included in the report to January Cabinet to continue the scheme into 2018/19.

Summary

A carry forward request of £2.742million will be included in the report to January Cabiner for the HRA Housing Construction scheme.

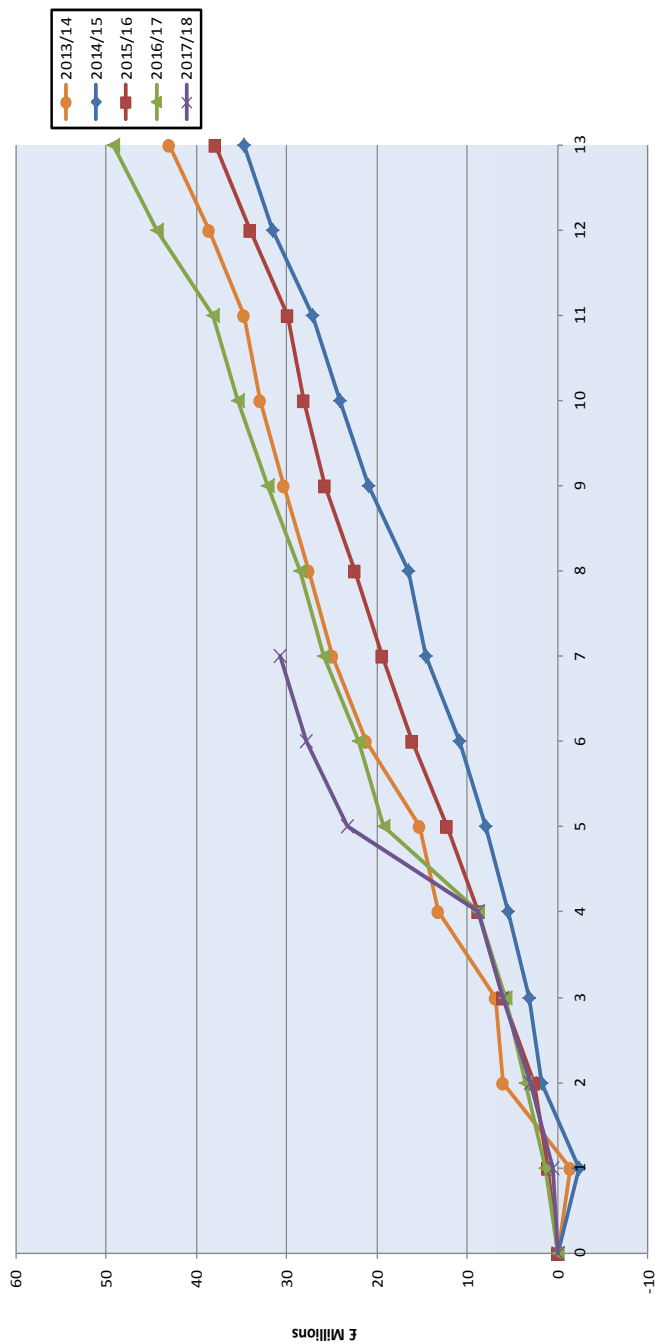
Summary of Capital Expenditure at 31st October 2017

Appendix 1

	Original Budget 2017/18 £000	Revisions £000	Revised Budget 2017/18 £000	Actual 2017/18 £000	Forecast outturn 2017/18 £000	Forecast Variance to Year End 2017/18 £000	% Variance
Chief Executive	6,400	11,534	17,934	13,453	17,934	0	75%
People	13,582	(4,234)	9,348	3,699	9,348	0	40%
Place	48,140	(19,689)	28,451	11,451	28,451	0	40%
Housing Revenue Account	8,610	2,230	10,840	2,128	8,098	(2,742)	20%
	76,732	(10,159)	66,573	30,731	63,831	(2,742)	46%
Council Approved Original Budget - February 2017	76,732						
Chief Executive amendments	12,192						
People amendments	(8,402)						
Place amendments	(13,685)						
HRA amendments	3,596						
Carry Forward requests from 2016/17	6,206						
Accelerated Delivery requests to 2016/17	(856)						
Budget re-profiles (June Cabinet)	(11,927)						
New external funding	2,717						
Council Approved Revised Budget - November 2017	66,573						

Actual compared to Revised Budget spent is £30.731M
or 46%

Capital programme Delivery Cumulative Capital Expenditure 2013/14 to 2017/18



Year	Outturn £m	Outturn %
2012/13	61.0	97.9
2013/14	43.3	93.8
2014/15	34.8	83.8
2015/16	37.9	97.0
2016/17	48.8	89.0